

WEYBREAD PARISH COUNCIL**Minutes of the Parish Council meeting held on 16 November 2021 in the village hall****Attendees**

From the Council Mr G Gibbs (Chair)
 Mrs J Blair
 Mrs R Cranney
 Mr C Jordan
 Mrs S Middleton
 Mr M Nott
 Mrs A Pickess
 Mrs L Hadingham (MSDC)
 Mr P Gould (SCC)
 Alistair Besly [Clerk]

From the Public 1

Apologies Mrs S Hardy, Mr G Tibbenham

Declaration of Interest None

Minutes Minutes of the Parish Council meeting on 21 September 2021 were approved and signed

Notes and Actions

Agenda Item	Description	Actions and Agreements	Owner	Complete by date
1	County Councillors Report: Circulated. Mr Gould highlighted: The rise in Covid cases and his concern over a general reduction in use of precautions HGV Route review which is the first since 2011 and asked if Weybread now still had an issue with HGVs and wanted to input to it. The Clerk will circulate the questionnaire		Mr Gould	
2	District Councillors Report: Circulated. Mrs Hadingham said that there was no news on the future of the Cranswick site		Mrs Hadingham	
3	Chair's Report: Mr Gibbs has tried to contact Barry Lock at Cranswick Eye to get an update on the site. He also has a concern that Lowestoft waste centre may be incinerating the recycling			
4	Clerks Report: Notice board location for Upper Weybread has been refused Still do not have access to on line RoI update but will forward Councillors change requests to BMSDC for central updates Tenancy agreements and invoices for the allotments have been sent out and 4 of the 5 have been signed and paid Finn Pathologists have done some maintenance on their boundary but it may not be satisfactory Mr Tibbenham has highlighted some maintenance issues regarding the allotments which will be added to the January agenda The Parish Council has been re enrolled with the pensions regulator. A mandatory exercise every 3 years There was little further progress with tidying the Cranswick site. The Clerk will invite Barry Lock to the next meeting			
5	Finance Report: Circulated - No Questions		Clerk	

Initials

Chair of the meeting

6	Payment Schedule in the Finance report totalling £709.56 was approved. All agreed It was noted that the s137 donations had not yet been paid. The following additional payment schedule was proposed: Air Ambulance £50, British Legion £50, Six Sense £30, Bordahoppa £50, Harleston Parking £300, Village Hall £500. Total £980 All Agreed	Clerk	
7	Review of Budget Working Document was reviewed with the following comments recommended for approval in January		
	Room Hire is £8/hr for main hall, 6 Ordinary meetings+ 3 for planning x 2hrs = £144 so £150 would provide sufficient cover Audit, MSDC bins and website have sufficient cover Add a speed survey £410		
8	Policing Report: Circulated - No questions	Mrs Hardy	
9	Tree Wardens Report: No Report	Sally Mittuch	
10	Highways Issues: Mr Tibbenham by email expressed dissatisfaction with the process and needs the drainage team to come out to review	Clerk	
11	Traffic Survey: It was proposed that Peter Sparrow's offer of a traffic survey should be on the agenda for January		
11	Planning: The Clerk talked through the 21 day planning cycle and encouraged councillors to agree meeting dates as a priority		
12	Notice Board for Upper Weybread: The preferred location has been rejected by SCC Highways. The Clerk will ask about a smaller board on the triangle next to the post box		
14	Governance Documents: to be reviewed in January		
15	Queen's Platinum Jubilee and Festival of Suffolk: - Plant one good English Oak tree, Mr Nott reported that an English Oak could be purchased for 24.99. It was proposed he purchase this - All Agreed - Mr Nott also gave details of tree guards with a preferred option costing £325 +VAT - A commemorative plaque will be installed by the village sign. access to the tree would not be available to the public. - Mr Gibbs reported that a Hog Roast with 250 rolls would be £750		
15.1	Queens Green Canopy - covered with purchase of Oak tree. It was considered that the parish had no public land to plant more trees		
15.2	Jubilee Beacons - No decision was made		
15.3	Open Gardens and Art Show 23/24 July 22 would be part of the Jubilee celebrations		
16	Post meeting notices with timings - It was agreed that agendas and reports should be posted 8 days before each meeting		
17	Next Meeting: Tuesday 18 January 2022		

These minutes are confirmed as an accurate record of proceedings of the meeting held in the village hall on Tuesday 16 November 2021

Signed (Chair) _____ Dated _____

Initials
Chair of the meeting