

WEYBREAD PARISH COUNCIL

Minutes of the Parish Council meeting held on 20 July 2021 in the village hall

Attendees

- From the Council**
- Mr G Gibbs (Chair)
 - Mrs S Hardy (Vice Chair)
 - Mrs R Cranney
 - Mr C Jordan
 - Mr M Nott
 - Mrs A Pickess
 - Mr P Gould (SCC)
 - Mrs L Hadingham (MSDC)
 - Alistair Besly [Clerk]

From the Public 2

Apologies Mr G Tibbenham, Mrs S Middleton, Mrs J Blair, Mrs S Mittuch (Tree Warden)

Declaration of Interest Mrs A Pickess non pecuniary interest in item 19 as her house suffered flooding

Mr M Nott non pecuniary interest in item 6 as treasurer for Weybread PCC

Minutes Minutes of the Annual Parish Council meeting on 4 May 2021 were approved and signed

Notes and Actions

Agenda Item	Description	Actions and Agreements	Owner	Complete by date
1	County Councillors Report: Circulated. Mr Gould highlighted the following:		Mr Gould	
	His priority to deal with Highways and Drainage 1. Get a common view of the issues 2. Address issues some progress has been made on the drainage issues and he is awaiting a report on One Eyed Lane potholes Concern over HGVs. Note SCC are reviewing HGV routes			
	AP1 - 7/21	Clerk to compile a report of all drainage issues in Weybread to forward to Mr Gould. All Councillors to pass information to the Clerk to compile	Clerk All	
2	District Councillors Report: Circulated. There were no questions		Mrs Hadingham	
3	Chair's Report: Road Closures: Signage is unhelpful as it indicates there is no access to Weybread. Some road closure signage is set up in dangerous places around blind bends. Mr Gould will raise these issues with Highways Friars Meadow: Complaints of vehicle noise inside a garage in Friars Meadow with those responsible responding to complaints with abuse Crown Chicken Site: is now off the market and Cranswick are considering alternative uses including industrial use			
	AP2 - 7/21	Chair to provide Mrs Hadingham with the details of the address and those responsible	Chair	ASAP
4	Clerks Report: Circulated			
	AP3 - 7/21	Clerk to provide options to resolve the PAYE issue for the next financial year	Clerk	ASAP
5	Finance Report: Circulated		Clerk	

Initials
Chair of the meeting

6	Payment Request - The Parochial Church Council have requested a grant towards the upkeep of the churchyard. The Clerk advised that under S6(1) (a) of the Local Government act 1894 this payment was not lawful. The Council recognised this advice however, as the Churchyard is a village amenity, voted to make a payment of £500 to Weybread PCC for its upkeep. All agreed Mr Nott confirmed that these funds will be ring-fenced by the PCC for Churchyard maintenance only	Mr Gibbs	
7	Payment Schedule in the Finance report including the PCC payment totals £1,254.30 was approved. All agreed	Clerk	
8	Consider the Clerk's request for CiLCA training outlined in the Clerk's report. It was proposed that Weybread PC pay 1/3 of the total £910 cost of this training. All agreed		
9	Policing Report: Criminal Damage at the Crown Chicken site was the only report in Weybread Click before you Call campaign to encourage people to report non urgent issues on line ASB Awareness week to address issues which are increasing Crime Stoppers: reported use of students as money mules for money laundering Policing meeting on 2 August, Clerk was asked to attend and ask about the use of ANPR for VAS sites	Mrs Hardy	
10	Tree Wardens Report: Circulated	Sally Mittuch	
11	Audit Report: Review and PC Responses VAT Reclaim - No: VAT was reclaimed for the first time but it was not paid until April Data Protection - No: This was noticed on preparation of the audit file and has been rectified Transparency publication: Rectified, all required documents are now on the website P60 not in Audit file: Noted and rectified Council not a sole trustee: The Council is in fact the sole trustee of Weybread Recreational Charity. Clerk to investigate the requirements for annual returns	Clerk	
12	Planning DC/21/03090 Pear Tree Farm has Prior Approval	Clerk	
13	Notice Board for Upper Weybread: It was proposed that a recycled plastic notice board costing c£700 should be purchased once a suitable location was found. Mrs Hadingham offered £400 from her locality budget to support this. All Agreed. There was some discussion about location with no resolution. Planning permission is expected to be required Highway conditions will need to be met depending on the chosen location		
	AP4 - 7/21 Clerk to investigate Highways conditions	Clerk	Next Meeting
14	Queen's Platinum Jubilee: It was proposed that celebrations for this and the Festival of Suffolk should be amalgamated for 2022. All Agreed. It was proposed that a tree be planted with a plaque to commemorate the Jubilee. An Oak was the preferred choice located behind the village sign. The land owner will need to be approached for permission and Sally Mittuch will be asked if she has a suitable specimen, which the Chair offered to do. All Agreed There was a discussion regarding an event. Mr Gibbs will enquire about a hog roast. It was agreed that all Councillors should come to the September meeting with practical ideas for an event		
	AP5 - 7/21 Mr Gibbs to enquire about: Hog Roast Tree Location with Land Owner Tree Specimen with Sally Mittuch	Mr Gibbs	Next Meeting
	AP6 - 7/21 Councillors to prepare practical ideas for an event for discussion at the next meeting	Clerk	Next Meeting

Initials

Chair of the meeting

15	Festival of Suffolk: See Jubilee activities	All	
16	Quiet Lanes: As this initiative has now used it's allocated funds it was proposed that Weybread register a request with SCC for any future initiatives. All Agreed Mr Nott and Mrs Hardy agreed to work on this.		
	AP7 - 7/21 Prepare a recommendation for the full Council to review at the next meeting	Mr Nott & Mrs Hardy	Next Meeting
17	Footpaths: It was noted that FP13 bridge has been replaced with a more flood resistant structure		
18	Speedwatch: An advert for volunteers in Six Sense has generated no response. The clerk will raise the question of ANPR enabled speed signs at the Police on line locality meeting on 2 August	Mrs Pickess	
19	Weybread Drainage issues: have been dealt with in the SCC report agenda item 1 and AP1	Mrs Pickess	
20	Next Meeting: Tuesday 21 September 2021		

These minutes are confirmed as an accurate record of proceedings of the meeting held in the village hall on Tuesday 20th July 2021

Signed (Chair) _____ Dated _____

Initials
Chair of the meeting