

# WEYBREAD PARISH COUNCIL

Minutes of the Parish Council meeting held on 16 March 2021 over Zoom

## Attendees

**From the Council** Mr G Gibbs (Chair)  
Mr M Nott  
Mrs A Pickess  
Mr G Tibbenham  
Mr C Jordan  
Mrs S Middleton  
Mrs J Blair  
Mrs S Hardy (Vice Chair)  
Mr G McGregor (County Councillor)  
Mrs L Hadingham (District Councillor)  
Alistair Besly [Clerk]

## From the Public

**Apologies** Mrs R Cranney

## Declaration of Interest Minutes

## Notes and Actions

None

Minutes of the last meeting on 19 January 2021 were approved to be signed

Agenda Item	Description	Actions and Agreements	Owner	Complete by date
1	<b>Chair's Report</b>		<b>Mr Gibbs</b>	
	Nothing to Report			
2	<b>County Councillors Report</b>		<b>Mr McGregor</b>	
	Mr McGregor highlighted the following: SCC budget has been approved and has increased by 3.99%. Social care has increased by 2% but this does not cover costs. There is an increased budget for flood prevention next year which should also reduce winter road damage SCC are planning to bring Special Needs facilities back to the County Covid response has been good Covid test facilities are available at Eye town hall Central Government have announced increased funding for bus services but there is concern over the organisation of rural services			

<b>3</b>	<b>District Councillors Report</b>	<b>Mrs Hadingham</b>	
	Mrs Hadingham's report is to be circulated and there were no questions for the District Councillor		

<b>14</b>	<p><b>Weybread Drainage and Flooding:</b> It was agreed to bring item 14 forward to enable the discussion to include the County and District councillors Mr McGregor reported that Flooding issues in Weybread are still on a list of actions with the Drainage Team and Halesworth Depot</p> <p>Mr Tibbenham reported that he had sent emails to the people directly involved with recent flooding and had circulated to Mr McGregor and Halesworth Highways who have acknowledged. He confirmed that as land owner he is keen to work with the council to resolve flooding issues</p> <p>Mr Nott highlighted that surface water management is part of Crown Chicken development requirements but the village cannot wait for this to resolve drainage problems</p> <p>The council recorded that Weybread Parish Council, the Land Owners and Parishioners are keen to work with SCC Highways to resolve flooding in Weybread. Land owners cannot work on the highways but are willing and ready to work in the surrounding areas to ensure such flooding does not recur. For reference, the four key properties that suffered the worst flooding are: 1. Orchard Cottage 2. Mill Farm 3. Walnut Tree Cottage 4. Fir Tree Farm &amp; The Old Barn</p> <p>Mrs Hardy highlighted that there were some flooding issues in Upper Weybread. It was agreed to focus on the worst issues on The Street first</p>			
<b>4</b>	<b>Planning</b>	None		
<b>5</b>	<b>Clerks Report</b>			
	<p>The Clerk highlighted: The requirements for the Annual Parish Council Meeting and the difference between that and the Annual Parish meeting. Guidance on both have been circulated.</p> <p><b>It was agreed that</b> the Council Annual meeting would be first to conclude required business before moving to the Parish meeting where reports from local organisations would be invited. Because of Covid, both meetings will be held remotely and the reports put on the website.</p> <p><b>Year end reporting</b> processes are approaching and accounts will need to be approved by the Council</p> <p><b>The auditor's address</b> will be needed. Mr Gibbs will supply</p> <p><b>The bank mandate</b> has been confirmed by HSBC and includes Mr Gibbs, Mrs Hardy, Mrs Cranney and Mrs Blair</p>			
<b>6</b>	<b>Finance Report</b> - has been circulated		<b>Clerk</b>	

	<b>Bank</b>	Balance at bank is £6,204.59 with unrepresented cheques and current payments of £507.71 and outstanding allotment receipt of £18.92 leaving an expected balance at year end of £5,797		
	<b>Payments</b>	The following payments schedule was agreed		
		319.71 Clerks Salary February & March 80.00 PAYE 28.00 MJ Nott - Printing <b>427.71</b>		
	<b>AP1 03/21</b>	Clerk will prepare the payments for signature	<b>Clerk</b>	<b>ASAP</b>

	<b>Reserves</b>	It was agreed to: Create a Precept Reserve of 50% of precept Create a Community Projects Reserve using the remaining available funds expected to be £3,200.		
	<b>7 Policing Report</b>		<b>Mrs Hardy</b>	
		There is a locality planning meeting on 15 April with limited spaces available. it was the recommendation of the Police that the Clerk could join and represent 3 parishes		
<b>8</b>	<b>Tree Wardens Report: No report Received</b>		<b>Sally Mittuch</b>	
	<b>9 Weybread Recreational Charities</b>		<b>Mr Gibbs</b>	
		Mr Gibbs reported that Nationwide would not set up a current account for these funds. After some discussion it was agreed that the Clerk would approach HSBC to open a saving account in the name of the Parish Council to hold these funds on the understanding that this is only for Weybread Recreational Charities funds and would be subject to the same signatory control as the Parish Council bank account		
	<b>AP2 03/21</b>	Clerk to approach HSBC	<b>Clerk</b>	<b>ASAP</b>
	<b>10 Allotments</b>		<b>Mr Gibbs</b>	
		One of the tenants has asked to pay cash, the others have paid. It was agreed the cash could be left with Mr Gibbs. Mr Gibbs reported that the overgrown hedges owned by Finns Laboratories has still not been cut back. It was agreed that it needed to be coppiced and that should happen in the Autumn. Clerk to write to Finns Laboratories		
	<b>AP3 03/21</b>	Clerk to Write to Finns Laboratories	<b>Clerk</b>	

	<b>AP7 11/20</b>	Clerk to prepare tenancy agreements for allotments as none found in the records	<b>Clerk</b>	
	<b>Crown Chicken</b> Update			
	The planning website shows there is a review of land contamination There have been no offers to purchase the site recorded at the agents			
<b>12</b>	<b>New Residents: Welcome and Introduction to Weybread.</b>		<b>Mr Nott</b>	
	Mr Nott reported that the revised letter was delivered with Six Sense and had been received well. Additional copies can be printed as required			
<b>13</b>	<b>Supporting People in Weybread through the pandemic</b>			
	Mr Nott reported that it was quiet and there was only 1 regular request to collect a monthly prescription from Fressingfield			
<b>15</b>	<b>AOB</b>			
	There was a request to add Quiet Lanes to the July Agenda		<b>Clerk</b>	
	There was a request to add Footpaths, particularly FP13 bridge, to the July Agenda		<b>Clerk</b>	
	There was a request to add Speed Humps and Traffic Calming to the July agenda. Mr Jordan offered to do some preliminary investigation on possibilities and costs		<b>Clerk</b>	
	<b>AP4 3/21</b>	Clerk to circulate Mr Tibbenham's map of One Eyed Lane suggested passing places	<b>Clerk</b>	<b>ASAP</b>

**Date of Next Meeting: Tuesday 18th May 2021**

Distribution: Notice Boards (2) Parish website, Parish, District & County Councillors