



Weybread Parish Council Meeting of the Parish Council Held at the Village Hall Minutes 17th January 2023

Present: Mrs J Blair, Mr Graham Gibbs – Chairman, Mrs S Hardy – Vice Chairman, Mr C Jordan, Mrs S Middleton, Mrs A Pickess and Mr G Tibbenham.

Also present: 4 members of the public, The Clerk Mrs Newby.

1. **Apologies for Absence:** District Councillor Mrs L Hadingham were received, no response from County Councillor Mr P Gould.
2. **Declarations of Interest:** Cllrs Mr Tibbenham, Mrs Middleton and Mr Jordan stated an interest in the payments, as they have individual payments.
3. **Approve the Minutes:** The minutes of 15th November 2022, were approved as being an accurate record. Proposed by Mr Tibbenham and seconded by Mrs Blair, all in agreement.
4. **Co-option of vacancy of Councillor:** The Councillors reported that they had no residents come forward. Mr Gibbs introduced Melissa Sheldrake, who is interested in being a councillor and has come to have a look.
5. **Reports:**
 - a. County Councillor: There has been no report received.
 - b. District Councillor: LH report had been distributed, it was noted that this was a large report and not relevant to Weybread.
 - c. Chairman's report: Nothing to report, other than what is included in the agenda.
 - d. Clerk Report: The Clerk mentioned that she normally does not have a report to be included.
 - e. Tree Warden: Mr Gibbs and the Clerk has tried communicating with Sally for a report. Nothing have been received. Although it was noted that Mr Tibbenham has been communicating with her.
 - f. Policing Issues: Mrs Hardy reported that there has been nothing to report since November.
6. **Review outstanding actions from last meeting, and agree any additional action:**
 - To note that the Licence for Church Road had been applied for. This has been noted and receipt has been confirmed.
 - To reduce the number of wheelbarrows and move them away from the road and the bench. (Action Mr Gibbs). Mr Gibbs was unaware of this action, as he was away last meeting, he will discuss this with the owner of the wheelbarrows.
 - To sort out the Temporary Speed Indicator Device. The Clerk needed to confirm which road for this survey. It was decided that it should be two areas of The Street and that the Highways team should identify the areas to survey. The suggestion is one either end of The Street.
 - To correspond to PH regarding the speeding issue. The Clerk has reported that she has replied to PH.

- To receive an update on the smell in The Street. The chemical dosing has happened, the pumps have been calibrated. Action resolved. Close for now.
- To request an update on the Crown Chicken Site. The Clerk has written to Crown Chickens in Eye and asked for an update. Due to Avian Influenza and COVID, the project has slowed and there is no update. The Clerk reported that he had been invited to attend this meeting. The Manager of Cranswick would hope that there would be an update by the end of February 2023.

7. Meeting Suspended for Public Speaking

7.50pm the meeting was suspended for the Public to speak.

- There was some concern over the state of the front of the Crown Chicken site. A member of the public sent a registered letter to the CEO and has not received a reply. It could be prone to fly tipping, in fact there are now paint tins, dumped by the fence.

7.52pm the meeting was re-convened.

8. Village Issues, discuss and agree:

- Village Sign update – The brackets have been made. Once these are done the oak post can be erected. Allow a month timeframe, once the old sign is taken down. There was an agreement to have an acknowledgement gratuity for Francis who will be doing the painting of the sign.
- Update on Upper Weybread Noticeboard – This has not been delivered yet. **Action Clerk** to chase this up. The Parish Council are to install this and would like volunteers to help.
- Update on the trees and shrubs around Village Hall Car Park. This work has yet to be started. Mr Tibbenham is communicating with the Tree Warden. Mr Tibbenham and Mr Jordan to contact Peter the Chairman of the village hall for his help and advice. Sally, the Tree Warden has a pot grown Oak tree that could be planted here? Sally has some ideas for what could be done around the village hall car park. **Action Mr Tibbenham** to contact Peter from the Village Hall.
It was noted that Mike Nott donated the Oak tree for the Village Sign. **Action Clerk** to send a letter of thanks.
- Update on Highways and Flooding Issues – There has been no update. Mrs Hardy mentioned an email from 3 Oaks, which has not been resolved. **Action Clerk** to send this to Wayne to look into.
- Coronation Event – There was no ideas received as to what to do for the event, Mr Gibbs mentioned the idea of having the Coronation viewed on the large TV in the Hall. People could come and watch, social gathering, food, and a bar. **Action Clerk** to make sure the village hall is available for 6th May 2023.

9. Finance Report, discuss and agree:

- Budget and precept: After some discussion and inclusion of all the income, the Precept was agreed at £5,952.00, this is an increase of 16.11%, Band D and above increase £4.47 per year per household and £0.37p per month.
- Note account balances: Balances not noted as bank statements have just been received.
- Payment Schedule:

paid between meetings

Cheque Number

100448	A Tibbenham & Sons	Allotment rent	£130.00	returned by bank
100449	HMRC	Tax		138.80
100450	Clerk	Nov wages	£239.06	
		mileage	£11.70	
		Training	£13.20	
		Working from home	10	273.96
			£273.96	412.76

Cheque

Number	Payee	Detail	Amount	
100451	A Tibbenham and Sons	Allotment rent		130.00
100452	C Jordan	Clarkes of Walsham - village sign		124.96
100453	Clerk	Dec Wages	£180.46	
		Working from home	£10.00	190.46
100454	Sandra Middleton	Website charges		61.18
			£190.46	£506.60

Payments totalling £506.60 were approved for payment. Proposed by Mr Gibbs and seconded by Mrs Hardy. All that could vote were in agreement.

- HSBC bank issues.

Pre-history. Previous Clerk had complained that the safeguarding problems were taking so long over the telephone. Mr Gibbs phoned them and stated the Clerk had left and a new Clerk had been appointed. Safeguarding asked for the Clerk to phone them, once she was in place. The Clerk was not on the mandate so was not able to speak to them. It was acknowledged that the safeguarding review needed to be completed, otherwise the account/s would be closed. Mrs Blair was the only person appointed to talk to them. Mrs Blair and Mr Gibbs arranged a telephone call, 26/10/22. The safeguarding person was not available. It was then agreed that Mr Gibbs could continue to talk to them. Mr Gibbs provided them with two telephone numbers and an email address, nothing had been received. The allotment rent cheque to Mr A Tibbenham had been returned in December 2022. The Parish Council account had been inhibited/frozen on 9/1/23. Mr Gibbs phoned on 10/1/23, the safeguarding review was then done. Asking questions about transactions on the account in 2021 and 2022. Passed the safeguarding issues. The Clerk was asked for copy of driving licence this was provided, on 10/1/23. Mrs Hardy was asked to complete a new mandate. This was done and she went into the bank to produce her identification. It then appears that the mandate was stopped, and the account closed on 13/1/23. Cheques were then written for the balance on both accounts and sent to the previous Clerk. Mr Gibbs has issued a complaint to the Case Manager. The protocol was that the Chairman needed to go to the branch and re-open the accounts. This is still ongoing; Mr Gibbs will visit the branch as soon as possible.

10. Planning Issues, discuss and agree:

- Update on planning enforcement. – no update available.
- DC/22/06261 – Full Planning Application – Erection of detached three bay cart-lodge, Christmas Tree Barn, Mill Lane.
This application appears to have been re-submitted. There is no suggestion of residential! Cart-lodge will be used for tractors and machinery. Recommend Approval – RESOLVED
- DC/22/06343 – Full Planning Application – Conversion, extension, and part rebuild of former agricultural barns to create 2 no. dwellings including construction of detached cart-lodge and new vehicular access. The existing planning permission has lapsed. The barns have already been demolished and brick work has already been started. The access to plot 2 north barn is too close to the bend, regarding visibility. The previous application was declined as the entrance was deemed dangerous. Overall feel sympathetic. The Parish Council understands the need for two driveways. Recommend Approval - RESOLVED

Next Meeting: Tuesday 21st March 2023 commencing at 7.30pm

There were no more issues to be discussed and the meeting closed at 9.05pm

Signed.....Date.....