



# Weybread Parish Council Meeting of the Parish Council Held at the Village Hall Minutes 15<sup>th</sup> November 2022

**Present:** Mrs S Hardy – Vice Chairman, Mrs J Blair, Mr C Jordon, Mrs S Middleton, Mrs A Pickess and Mr G Tibbenham

**Also present:** 2 members of the public, The Clerk Mrs Newby, and Mr W Saunders from Suffolk County Council.

1. **Apologies for Absence:** Mr G. Gibbs, District Councillor Mrs L Hadingham and County Councillor Mr P Gould.  
Mrs Hardy chaired the meeting in the chairman's absence.
2. **Declaration of Interests:** No additional interests were declared.
3. **Approve the Minutes:** Minutes of 27<sup>th</sup> September were approved as being an accurate record. Proposed by Mrs Middleton and seconded by Mr Tibbenham, all in agreement.
4. **Co-option of vacancy of Councillor:** No one has come forward. The Parish Council needs to advertise for vacancies. **Action Clerk** to design an advertisement and pass through Mrs Hardy, for proofing.
5. **Reports:**
  - a. County Councillor: The County Councillor report had been circulated. If there are any queries, please contact Mr Gould individually.
  - b. District Councillor: Mrs Hadingham's report had been circulated. Any queries please contact her.
  - c. Chairman's report – There was nothing to report.
  - d. Clerk's report – Nothing to report.
  - e. Tree Warden – The Clerk has received nothing from the Tree Warden.
  - f. Policing Issues – On the crime map there was one crime listed in the Cathedral Garage area of The Street. The speed camera van visited a number of parishes in September. In Weybread one speeding ticket had been issued and a further three in Fressingfield. There was an increase in the number of cycle thefts and heating oil thefts and a number of scam emails and texts regarding help with energy costs. There is a number to report to HMRC.
6. **Review outstanding actions from last meeting, and agree any additional action:**
  - To apply for a licence for the flowers etc in Church Road (Action Clerk). The Clerk reported that she had postponed applying for the licence until the Council had

discussed it again. Mr Gould and Mr Saunders had previously stated that they would waive the fees for this. The Parish Council confirmed that this is still needed. **Action Clerk** to complete the licence.

The County Council would like the wheelbarrows moved away from the road and for the number of wheelbarrows to be reduced as people are not sitting on the bench as there are too many obstacles. The grass corner is parish Council owned but Suffolk County Council own the footpath, hence the reason for a licence. **Action Mr Gibbs** to talk to the person and ask them to reduce the number of wheelbarrows.

- To discuss the HSBC cheque book and mandate issues. Received the cheque book and new mandate forms. Mr Gibbs has filled in his information. Mrs Hardy now has the forms to fill her information in. Mrs Hardy will pass the forms on to other councillors.
- To receive an update on the smell in The Street, coming from a Manhole. This is coming from Fressingfield Pump Station. The smell has been fixed now. Waiting on a third-party company to chemical clean. Anglian Water Authority will be giving a update to Mrs Pickess in a week's time. Add to the agenda for next meeting for an update.

## **7. Meeting Suspended for Public Speaking:**

The issue of previous flooding was discussed. 23<sup>rd</sup> and 24<sup>th</sup> December 2020 was a time with lots of flooding.

23<sup>rd</sup> December 2020, when we all had that heavy rain several properties and roads in Weybread were flooded. Residents of Pear Tree Cottage and surrounding properties along with Mr Tibbenham whose field is opposite their properties helped with drainage along his fields. Suffolk County Council needs to keep the culvert under the road clean and working. There have been similar problems with culverts and other properties: Walnut Tree Cottage in The Street, Orchard Cottage in Mill Lane and Oak Farm Barn in Hoxne Road, Upper Weybread. All properties were flooded, some by half metre. Some of these properties were reported incorrectly by Suffolk Highways and not classified as being flooded. which made the classification score lower for related work.

There is a scheme 6642 reference which work are scheduled for 2022/23.

The community Liaison Engineer who attended the meeting at the invitation of County Councillor Gould advised that he will be putting CCTV cameras down the drains to see if there are any issues, and action accordingly.

## **8. Village Issues, discuss and agree**

- Village Sign and Platinum Jubilee Tree – The tree has been replaced by a pot grown tree. The guard has been put back up and new bulbs planted. The village sign will cost £1,320. Nick Tibbenham will supply the stainless-steel post. The oak post will be placed on top. The sign will be painted by F. Britten free of charge. Carbrook Builders will build the base. The bricks on the base alone will cost £400. Design the base to slope and then the water will run off. Dedicate the new village sign to the Kings Coronation, May 2023.
- Update on noticeboard, design, and outstanding application. Licence has been received for the noticeboard. The noticeboard has been ordered and will be delivered to Mr Gibbs.

- Review of trees and shrubs around Village Hall Car Park. The foliage around the village hall car park needs to be cleared to provide more light. Mr Tibbenham and Mr Jordan offered to help to do the work, throughout November and December.
- Passing place on One Eyed Lane. Suffolk Highways has refused permission for a passing place in One Eyed Lane It was deemed not appropriate as the road is too narrow and curvy, it was noted to be pretty bad during the winter. If this was approved, highways would have to justify this for other country roads in Suffolk.
- Correspondence received regarding Traffic Calming Issues – The email referred to a car ploughing into the front of Wheelwrights Cottage. However, it has been noted that it was not a speeding issue, the lady had passed out at the wheel. Mr Gould has offered a temporary Speed Indicator Device (SID). A permanent one would cost in the region of £5,000. If ordered, Mr Gould will provide the posts and installation, free of charge. **Action Clerk**, to sort out applying for a SID, or an Automatic Number Plate Recognition. A survey would need to be carried out. Apply for a survey from Customer Highways Support. The first survey would be for a week, two tubes along the roads. **Action Clerk** to correspond to PH who emailed the speeding issue.

## 9. Finance Report, discuss and agree:

- CiL money received, (£1455.78) what can we spent it on? The Parish Council agreed to spend the CiL money on the replacement of the village sign. Proposed by Mrs Middleton and seconded by Mrs Pickess. All in agreement.
- Budget and precept – The Clerk produced a draft budget. There will be a parish election in May 2023, and there will be a need to budget for an election. Mid Suffolk DC has provided some figures for this.
- Pay increase from National ALC. The Clerk reported that the NJC Pay scales have awarded £1 per hour pay rise and back date it to 1<sup>st</sup> April 2022. The Clerk reported that the previous Clerk does not need any back dated pay. There was an approval to pay the existing Clerk her back dated pay, and new payscale amount. Proposed by Mr Jordan and seconded by Mrs Pickess. All in agreement.

## 10. Payment Schedule Approval

### paid between meetings

#### Cheque Number

100442	RwHTC	Donations Car parks	£300.00
100443	Six Sense	Donations	£30.00
100444	Royal British Legion	Donations	£50.00
100445	Weybread Village Hall	Donations	£500.00
100446	Community Action Suffolk (paid to Tina Newby)	Insurance	£414.26
			<b>£1,294.26</b>

<b>Cheque Number</b>	<b>Payee</b>	<b>Detail</b>	<b>Amount</b>	
100447	Suffolk County Council (pay Tina Newby)	Notice board licence - Upper Weybread	£150.00	
100447	Stormguard (pay to Tina Newby)	Lectern Noticeboard	£1,437.60	
100447	Tina Newby	October Wages and Expenses	£196.84	£1,784.44
100448	A Tibenham & Sons	Allotment rent	£130.00	
			<b>£1,914.44</b>	

Payments totalling £1,914.44 were approved for payment. Proposed by Mr Jordan and seconded by Ms Blair all in agreement, one abstained.

**11. Issue Regarding Bank Accounts, additional issues not discussed in item 6:**

Nothing more discussed.

**12. Planning Issues, discuss and agree:**

- To discuss the old factory site that has properties standing empty that could be used! Are they liable for council tax? Empty houses should be charged Council Tax. **Action Clerk** to communicate with Mrs Hadingham for information
- Update on Crown Chicken site – **Action Clerk** to request an update from Mrs Hadingham. **Action Clerk** to invite Cranswick Chicken to the meeting in January 2023.
- Update on planning enforcement – noted, await their reply.

**13. Next Meeting: Tuesday 17<sup>th</sup> January 2023 commencing at 7.30 pm**

**14. Discuss the Clerks training and the costs involved.** The Clerk reported that she had booked two courses. Election 2023, and update on GDPR. Totalling approx. £70, the Clerk requested that the Parish Council reimburse her 25%. This was agreed.

Mr Saunders, reported that the gullies and drains had been cleared. Community self-help have a pot of money to help with volunteers, training and equipment.

There were no more issues to be discussed and the meeting closed at 9.10pm

Signed.....Date.....