

WEYBREAD PARISH COUNCIL

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RISK ASSESSMENT – WEYBREAD VILLAGE HALL

Council Meetings		LOCATION : Village Hall, Church Road		
OPERATIONS COVERED BY THIS ASSESSMENT Parish Council Meetings and other public activities held by the Council				
MAXIMUM NO. OF PEOPLE EXPOSED : 70 (or licensed capacity of building)				
FREQUENCY & DURATION OF EXPOSURE : Usually bimonthly up to two hours duration				
HAZARDS: Falling, tripping, electric shock, fire.				
ACTIONS ALREADY TAKEN TO REDUCE THE RISK : Ensuring that venue has current fire safety certificate. Regular testing of the electrical installation by a competent person. Regular testing of the fire alarm system. Regular inspection of fire extinguishers. Maintenance of access. Maintenance of internal and external lighting. Provision of adequate facilities for the disabled. Provision of suitable equipment to deal with spillages. These functions are the responsibility of the Management Committee. Compliance is verified via Parish Council representation.				
HAZARD SEVERITY		LIKELIHOOD OF OCCURRENCE		RISK ASSESSMENT
5	Very High	5	Very Likely	
4	High	4	Likely	
3	Moderate	X	3	Quite Possible X
2	Slight		2	Possible
1	Nil		1	Unlikely
180				
FURTHER ACTION REQUIRED : None				