

**NOTES OF A SPECIAL MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 30TH
JANUARY**

2018 AT THE PADDOCKS. THE MEETING COMMENCED AT 7.40 PM

PRESENT: Mr G Gibbs, Mrs J Blair, Mr G Daniels, Mrs S Middleton, Mrs R Cranney, Mr C Jordon, Mrs K Boraston, Mr G Tibbenham.

Subject: Outline Planning Application Ref. DC/17/06326

Proposal: Outline Planning Application – Demolition of existing buildings and construction of residential

development (110 dwellings), conversion of existing public house to a flexible use of A1 (retail), A3 (cafe),

A4 (public house) and D1 (Community Space/Day Nursery, public open space, drainage infrastructure and vehicular access.

Location: Crown Farm, The Street, Weybread, IP21 5TP.

Councillors had reviewed the proposals and Mr Gibbs had produced a list of relevant subject headings.

These subjects were discussed in depth and the outcome was used to compile a formal objection paper.

This paper was transmitted to BMSDC Planning Services on Wednesday 7th February

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON
TUESDAY 16 JANUARY 2018**

THE MEETING COMMENCED AT 7.30PM.

Present: Mr G Gibbs – Chair, Mrs J Blair – Vice Chair, Mrs S Middleton, Mr C Jordan, Mrs S Hardy, Mrs

R Cranney, Mrs K Boraston, Mr G Tibbenham

Also present: 8 members of the public, District Councillor Mrs L Hadingham,

1. **Apologies for Absence:** Mr G Daniels. County Councillor Mr G McGregor (belated)

2. **Approval of the Minutes of the last meeting:**

The Minutes of the meeting held on 21 November 2017 were read, approved and duly signed

3. **Matters arising.**

- **CROWN CHICKEN – UPDATE – See Public Speaking**

- Village Hall Upgrade – progress: Mrs Hardy reported there is a survey scheduled for 5th February when the existing soundboards etc will be assessed.

4. **Correspondence:**

- Local Councillor publication – distributed.

- Clerks & Councils Direct publication

- Email correspondence received from SALC regarding the new regulations for the employment of a Data

Protection Officer. This requirement comes into effect in May 2018. SALC will continue to forward the information they receive as it is updated but meanwhile the Parish Council must make financial provision for this task.

5. Reports:

6. a) Chair- Mr Gibbs advised that he had attended the last SALC meeting where the need for a DPO had been discussed. There had been a presentation from Planning Services Officer, John Pateman-Gee –who would only answer limited questions and the representative from Eye Town Council expressed objections to the Crown application at Eye Airfield.

7. b) Clerk: The Clerk advised that Potholes in Mill Lane (reported by Mr Daniels to the Clerk before the meeting) and damaged directional signage had been discussed with SCC Highways. Apparently, there is very little in the budget to meet the repair of minor roads and signage

8. c) County Councillor: Although a belated apology for absence had been received from Mr McGregor, he asked for the following to be included in the Minutes: -

1) SCC is working on a Home/School Transport Consultation – Proposed Changes.

2) There may be changes to the SCC Precept for next year. There could be a rise of 5.99%.

-d) District Councillor: Mrs Hadingham apologised that she had a very limited report but advised the following:-

- there are just 3 weeks to comment on the merger of the Babergh and Mid Suffolk Councils

- there are serious staffing issue in the Planning department.

Mrs Blair asked Mrs Hadingham if there would only be one CEO if the District Councils merged.

Mrs Hadingham replied this would probably be the case.

Mr Gibbs reminded Mrs Hadingham that the last time there was a referendum a merger was not voted for

but seems to have gone ahead unofficially. Mrs Hadingham said although this had been before she joined

MSDC, she understood that there was only one set of jobs now and this was no doubt achieved to save money.

-e) Police issues: Mrs Hardy confirmed that up until November there had been no crimes reported according

to the Crime Map. The late or non-existent availability of information was thought to be unacceptable and

the Clerk was asked to write to Mr Tim Passmore.

Mrs Hardy also confirmed that our new PCSO Kane Martin had helped the Community Speed Watch Group

to obtain some equipment on loan for 1 month. There is to be a training session on the 3rd or 4th February.

Withersdale have agreed to loan a camera to the Weybread team.

The Parish Council Meeting was suspended at this point to allow for Public Speaking:

Mrs Mittuck started by saying the Crown development application must be restricted to the brown field site

– she handed a site map which indicated the area.

Mr Gibbs replied that objections should be made to this effect.

Mr Nick Tibbenham said that the number of houses preferred should be agreed

Mr Gibbs ask what figure would be a good figure?

Mr Vincent said 55 houses

Mr Gibbs said that 60 houses would be a 100% increase in The Street

Mr Vincent started to explain that it was possible to fit a lot of houses on the factory footprint and reinforced

the issue of not allowing the use of green field sites.

Mrs Mittuck agreed and tried to find figures to back this up

Mr Gibbs asked what figure?

Mr Vincent replied 60

Mrs Mittuck said the cost of cleaning/clearing the site is exaggerated. This was a ploy to mitigate the need

for affordable housing.

Mr Gibbs asked if there is any indication that there will be a maintenance fee to householders for the upkeep

of the social space

Mr Vincent replied yes. This will include grass cutting and the upkeep if the roadways including the social

space

Mrs Mittuck suggested a village get-together to obtain residents thoughts.

Mr Gibbs asked Mrs Hardy, as representative of the Village Hall Committee, if they could make the VH

available to the Community Action Group at no charge.

Mrs Hardy said she would put this to the Committee when they next meet.

Mrs Mittuck said she would organise a community meeting

Mr G Tibbenham commented that the site had been valued at £2.4million and the development would need

approximately 5.3 acres. He also asked if the community could be asked what they expect from the

development i.e. a new village hall, speeding signs, shop etc etc.

There being no further questions or comments from the public, the Parish Council meeting was resumed

at 8.40pm

6. Planning issues: There were no planning issues for discussion.

7. Financial Report:

8. a) Opening balances at Banks:

HSBC Community Account = £ 6,754.29

Barclays Saver Account = NIL

1. b) note expenditure against budget – see Spreadsheet

2. c) note expenditure this period and draw cheques to the value £ 32

Proposed: Mrs Hardy Seconded: Mrs Blair.

1. d) After a final look at the budget Councillors agreed that £300 to meet the cost of the new Data Protection Officers duties would be taken from reserves rather than increase the Precept. Therefore, the Precept application would reflect a £100 increase on last year – to allow for rising costs in services and a final figure of £4,400 was proposed by Mrs Middleton and seconded by Mrs Hardy.

All were in favour.

2. e) The Clerk sought permission to formally close all Barclays bank accounts as these were no longer used. This was proposed by Mr Gibbs and seconded by Mrs Cranney. All were in favour.

3. f) The Clerk advised that the Bank Mandate, which should be updated, was now available to print off line. This will be actioned and circulated.

4. Weybread Recreational Charities:

Mr Gibbs had nothing to report.

9. Any Other Business:

Mrs Hardy advised there was a very deep pothole in the 'Passing Place' in Wingfield Road. She also reported that the Christmas and New Year Parties had been very successful.

10. Next Meeting: TUESDAY 20TH MARCH 2018 commencing 7.30pm

There being no further business for discussion, the meeting was declared closed at 9.05pm

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 20 MARCH 2018

THE MEETING COMMENCED AT 7.30PM.

Present: Mr G Gibbs – Chair, Mrs J Blair – Vice Chair, Mrs S Middleton, Mr C Jordan, Mrs S Hardy, Mr

G Daniels, Mrs K Boraston, Mr G Tibbenham

Also present: 5 members of the public, District Councillor Mrs L Hadingham,

1. **Apologies for Absence:** Mrs R Cranney.

2. **Approval of the Minutes of the last meeting:**

The Minutes of the meeting held on 16 January 2018 were read, approved and duly signed

3. **Matters arising.**

- **CROWN CHICKEN – UPDATE – See Pre-Public Speaking**

- **SCC Self-Reporting:** The Clerk reminded all that SCC now had a Self-Reporting site where complaints

and alerts could be made on-line. An area map is used to locate the problem, and this will indicate if previous

reports have been made on the problem.

4. Correspondence:

Several items of correspondence had been received and relevant information and flyers were left for residents' interest. These included: Age UK and EAT for EACH (East Anglia's Children's Hospice

- Harleston & District Business Forum: request for donations toward the town's free car parks.
- Clerks & Councils Direct publication

5. Reports:

6. a) Chair- Mr Gibbs commenced by thanking Mr Tibbenham for his part in keeping the roads clear

where possible during the snow.

-Mrs Cranney had asked the Chair to raise the subject of a Grit Bin in Mill Lane (Needham Mill). This request had originally come from Mr Casey, a resident there. The cost of Grit Bins had been pursued but

Grit Heaps were the preferred option. This location will be added to the list and given to SCC later in the year.

- He and Mrs Blair had attended a CIL/s.106 meeting held by MSDC. The subject is better understood now.

- Mr Gibbs had attended a SALC meeting which had been arranged in Fressingfield. Embarrassingly, there were only four Councillors present. The new CEO of SALC, Sally Longmate, gave a presentation on the General Data Protection Regulation (GDPR).

b) Clerk: The Clerk confirmed further correspondence had been received from SALC regarding the new regulations for the employment of a Data Protection Officer. This requirement comes into effect in May 2018. SALC will continue to forward the information as they receive it.

The Clerk has been in contact with DPO, the company offering to handle the task on behalf of Councils but it was agreed that no firm action would be taken yet. We should review at the May meeting.

- Harleston TC had written to ask if Weybread Parish Council would like to donate toward 'A Hare for Harleston' These are giant sized hare, decorated and considered an attraction to tourists. Councillors were not in favour of this request as no benefit could be seen for Weybread.

- Mendham Parish Council asked if Weybread PC would be willing to share the cost of a VAS (Vehicle Speed Activator). Councillors agreed the newly launched Community Speedwatch programme should be given the opportunity to run. Therefore no to Mendham PC currently.

1. c) County Councillor: No report available

-d) District Councillor:

- Mrs Hadingham reported that £2.56 million is to be spent in Stowmarket to enable two new cinema screens to be added to the Regal., thereby increasing attendance by approximately 40%. This is expected to generate between £500,000 and £1m annually for the local economy and generate between 10 and 20 new jobs. Car parks will also be re-organised

- Babergh & Mid Suffolk District Councils have been awarded two silver public sector awards for working together. The councils were one of just three finalists shortlisted for the Working Together award.

- The Boundary Commission had delayed its final recommendations for the reviews in both Babergh and Mid Suffolk. A further set of proposed recommendations and an additional period of consultation will be undertaken.

Draft Consultation started 6th March – will end 30th April. Final Commission meeting 24th July-

Final Recommendation Published 7th August. Order Laid 11th September 2018

1. e) Police issues: Mrs Hardy confirmed that up until January there had been no crimes reported according to the Crime Map..

- The Community Speedwatch Group is looking for a new co-ordinator. Some technical issues have created difficulties in the group's ability to carry out speed checks recently.

CROWN CHICKEN:

No decision has been made regarding the approval of the Outline Planning Application. There seems to be some confusion regarding the number of objection/comment for and against the application. It is not clear why husband and wife comments are not counted as two but counted as one comment.

The Clerk will contact Planning and ask the question as this does not seem to be democratic.

Mrs Blair had contacted Mr Park at Crown before the meeting and he had confirmed the PA was progressing and should be before the Planning Committee in April. Mrs Hadingham offered to follow this up.

Mr Tibbenham said the Environmental Development Team would prefer employment on this rural site.

The Parish Council Meeting was suspended at this point to allow for Public Speaking:

-Mrs Pickus confirmed the new H & S person that Crown had put in place to monitor environmental issues held a meeting this morning. Daily monitoring of noise and odour was taking place on The Street. A team has set up a dedicated area dealing with complaints and issues and these can be reported by calling Debbie on 586744 or

scott.temprell@cranswick.co.uk The next meeting is planned for the 22nd May commencing 12 noon.

Crown want to support the community and will supply chicken for village fetes/BBQ etc Changed shift hours are now in place ie beginning at 6am through to 11pm.

-Mr Vincent advised the Eye Application has been modified

-Mrs Morgan advised four potholes on The Street had been filled today.

There being no further questions or comments from the public, the Parish Council meeting was resumed

at 8.30 pm

6. **Planning issues:** There were no other planning issues for discussion.

7. Financial Report:

8. a) Opening balances at Banks:

HSBC Community Account = £ 6,543.13

Barclays Saver Account = NIL

1. b) note expenditure against budget – see Spreadsheet
2. c) note expenditure this period and draw cheques to the value £ 519. 06

Proposed: Mr Gibbs Seconded: Mrs Blair.

8. Weybread Recreational Charities:

Mr Gibbs confirmed £5,000 had been transferred from the Recreational Charities account to the Treasurer of the Village Hall, to enable the commencement of work.

9. RISK ASSESSMENT:

General risks ie Financial, Operational, Statutory & Legal and Reputational were briefly discussed and no problems were identified. However, Mr Gibbs mentioned the possible risk to the community when roads were blocked by snowdrifts as they were recently. This prevented vehicles getting into and out of the village.

The elderly and vulnerable need to be cared for and a neighbourly network should be considered in times of emergency. Mrs Hardy will advise the Emergency Planning Team.

10. 10. Any Other Business:

Mr Gibbs/Broadband - reported that the Fressingfield end of the village now has a new 'green box' but the Harleston end of the village only has loops of fibre optic cables – as advised by the BT engineer. The engineer could give no further information regarding the completion of work.

Mrs Hardy advised the Village Hall AGM will take place on the 10th May. There are several vacancies to be filled.

-Mr Tibbenham confirmed the Litter Pick will take place again this year.

11. Next Meeting: TUESDAY 15th MAY 2018 commencing 7.00pm with the Annual Parish Meeting and followed immediately with the Annual Parish Council Meeting.

There being no further business for discussion, the meeting was declared closed at 8.52 pm

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 15 MAY 2018. THE MEETING COMMENCED AT 7.50 PM.

Present: Mr G Gibbs, Mrs J Blair, Mrs S Middleton, Mr G Daniels, Mrs R Cranney, Mr C Jordan, Mrs S Hardy, Mrs K Boraston, Mr G Tibbenham.

District Councillor – Mrs L Hadingham. 5 members of the Public

Mr Gibbs opened the Annual Parish Council Meeting and asked for nominations for the position of Chair

1. Election of Chair:

Mr Jordan proposed Mr Gibbs remain as Chair. Mrs Blair seconded. The proposal was carried unanimously.

2. Acceptance of Office as Chair:

Mr Gibbs accepted the Office of Chair. He thanked all present.

3. Election of Vice Chair:

Mrs Cranney proposed Mrs Blair remain as Vice Chair. Mrs Hardy seconded. Mrs Blair confirmed she was happy to continue in this role and the proposal was carried unanimously.

4. Adoption of Internal Auditor:

The Chair proposed Mrs Hiliary Eastgate continue in the role of Internal Auditor to the Parish Council. This proposal was seconded by Mrs Blair. The proposal was carried unanimously.

5. Adoption of the Annual Governance Statement 2017/2018:

The Clerk ensured Councillors had read and unanimously agreed the content of the Annual Governance Statement. The Annual Governance Statement 2017/2018 was duly adopted.

6. Adoption of the Accountability Return 2017/2018:

The Clerk had provided Councillors with a full Summary of Accounts which had been audited by the internal auditor. The Accountability Return 2017/2018 was approved and unanimously adopted

7. Apologies for Absence: Mr McGregor had sent apologies for both the APM and the APCM.

8. Approval of the Minutes of the Meeting held on 20 March 2018:

The Minutes of the meeting held on the 20 March 2018 were read, approved and duly signed.

9. Matters arising:

CROWN CHICKEN – Mrs Blair had contacted David Park of Cranswick and asked if there had been any progress with the Outline Planning Application for the Weybread site. He confirmed approval had been granted for the Eye site, but no further information was available at this time for the Weybread application. Mrs Hadingham was asked if she was aware of a likely approval date. She confirmed she was not aware.

10. Correspondence:

- Adnam's Brewery Annual Report.
- Clerks & Councillors Direct publication – Rights of Way article was of interest.

11. Planning Issues: None

12. Financial Report:

a) Opening Balance at Bank:

HSBC Community Account = £8,224.07*

b) To note final expenditure against budget- see Spreadsheet

c) To note expenditure this period and draw cheques to the value £1,590.77

Proposed: Mr Jordan Seconded: Mrs Blair

* includes the first Precept instalment of "2,200.

d) The Bank Mandate – Information required from Mrs Cranney, Mrs Boraston and Mr Tibbenham before the document can be completed

13. Next Meeting: Tuesday 17 July 2018 commencing at 7.30.

There being no further business for discussion, the meeting was declared closed at 8 15 pm

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD
VILLAGE HALL ON TUESDAY 17 JULY 2018.THE MEETING COMMENCED AT
7.30PM**

Present: Mr G Gibbs - Chair, Mrs J Blair – Vice Chair, Mrs S Middleton, Mrs R Cranney, Mr G Daniels, Mr C Jordan, Mrs K Boraston, Mr G Tibbenham, Mrs S Hardy.

Mrs L Hadingham – District Councillor and 10 members of the public

Mr Gibbs opened the meeting with a welcome to all present and advised the representatives

from Cranswick/Crown would give their respective presentations with a short period for questions following. The Parish Council meeting was suspended:

Mr Scott Temprell and Ms Deborah Caron, who are Health & Safety representatives at Crown are working on an environmental based project, namely, 'SECOND NATURE'. They stated that Cranswick wanted to be the most sustainable meat producers in the world. They continue to monitor noise and odour and as this is their Environmental Week, they have an extensive program to introduce 'good' items for water saving, removing plastic bags - replacing with strong cloth bags and all plastics from the canteen. Plastic bottles have been replaced with glass and canned drinks. Work will continue to achieve a 10 stage improvement plan.

- Mr Jordan commented that this sounds like a step in the right direction
- Mr Gibbs asked if their program included residents who may wish to exchange plastic bags for cloth shoppers? Mr Temprell replied - Residents are welcome to bring plastic bags to be exchanged for a cloth bag.
- Mr Gibbs also asked if there were any other topics residents can get involved in? Mr Temprell said thought would be given to this.
- Mr Vincent asked about monitoring wildlife around the site – great crested newts mentioned.
- It was confirmed that monitoring is undertaken on the factory-side boundary.

Mr Temprell and Ms Caron thanked all for their attention and left some leaflets for information.

Mr Ben Carrigan – General Manager of Cranswick/Crown then advised he had no further information on the Weybread Planning Application but confirmed construction had commenced at Eye. If more information was required, please call the Weybread plant. He confirmed there was a meeting planned for 4th September 12 noon.

Mr Gibbs thanked Ben for his willingness to share information; Ben replied Cranswick/Crown want to create an open situation.

Mrs Pickus – re monitoring. Ben said feel free to call the plant if there are any problems Mr Gibbs said lorries are still an issue and Mrs Blair reported the minibus for dangerous

driving. Ben said there was 'on-site' safety training but would follow this up.

Mrs Mittuch said there was an ongoing problem with flies

Mr Taylor asked when production was planned to close at the Weybread site? Ben replied 'October next year'.

With no further comments or questions, the Cranswick/Crown personnel were thanked for their presentations and they left the meeting.

The Parish Council meeting was re-opened:

1. Apologies: Mr G McGregor- County Councillor.

2. Approval of the Minutes of the 15 May meeting: The minutes had been read, approved and therefore were duly signed.

3. Matters arising from the minutes: There were no matters arising.

4. Correspondence:

-PCSO funding. The Clerk advised Fressingfield had included funds for this in their Precept and were looking for partners to share the cost of a PCSO

-Merchant Navy Day poster Clerks & Councils Direct

-BMSDC – Housing Opinion. There will be a formal consultation period and the District Council has asked Town/Parish Councils to give opinions. The Clerk will advise when this consultation period commences

5. Reports:

1. a) The Chair confirmed he had attended a SALC meeting on the 6 June. There were no significant issues to report. He also attended a Community Energy Planning meeting recently – this was more for people working on Neighbourhood Plans. Suffolk is trying to organise a group Solar Panel initiative.

2. b) The Clerk confirmed she had nothing to report.

c) County Councillor, Guy McGregor had sent apologies for absence but also sent a report to be read on his behalf. It read:

-Consultation on Home to School Transport-The Consultation has now ended and the proposals of SCC Cabinet have been made public. For me the most important part of the proposed changes was the alteration in the support for post 16 students. These proposals have now been withdrawn and the previous arrangements will be the policy. (The proposals would have made it more expensive and more difficult for our post 16 students to get to 6th Form education and it is these that have been dropped.)

The proposals not to support 'Rising Fives' have also been dropped.

In addition provision for support to nearest school will apply to 'nearest Suffolk School'.

Local Authority Finances continue to be under pressure due to reduction of Government Grants. It is, therefore, right that SCC should continue in its examination of all revenue expenditure.

1. d) District Councillor, Mrs Lavinia Hadingham, reported that BMSDC have announced

-There is now a sufficient land supply for housing for the next five years.

-A Planning Application to build 99 dwellings on the old MSDC offices site at Needham Market has been submitted.

-Several new local award categories have been created - looking for nominations.

- First year savings as BMSDC have been re-invested; has created a software program to

deal with CIL; on-line payment systems being created.

- District Councillors have some money for Locality Awards. Please apply.

- Launch of 'Well Being' posters.

Re Crown PA, Weybread – Highways have issues with this application.

The Chair asked who owns the Needham Market site/reply MSDC

1. e) Police: Mrs Hardy advised:

1 crime in Weybread since the last report – theft of a mobile phone from a business premises

She attended a well-attended Policing Liaison Meeting at Eye. They were informed about: County Lines, an operation designed to keep drug pushers from the cities out of market towns: a campaign to alert people to the importance of marking power tools and gardening equipment. Police have a better chance of returning them if they can intercept them as stolen goods.

It was also mentioned that there are extra new police officers in Suffolk (CEO's – Community Engagement Officers) in an effort to provide more front-line presence. Simon Green is our local CEO at Halesworth.

The Community Speed watch group will be advertising for more volunteers to join the Team.

The Parish Council meeting was suspended again to allow general comments from the public:

-A resident from Water Lane reported several, 4 or 5, verge fires. Be aware. Mrs Hardy said she would check why these were not reported to the police.

- Mr Vincent commented that in view of SCC Highways objection to the Crown Weybread PA, he thinks Crown will withdraw their application and submit an amended version.

The Parish Council meeting was re-opened:

6. Planning issues:

A Prior Planning application (DC/18/03163) was filed on 12/7/18 for Mattins Barn, Pear Tree

Farm, Weybread IP21 5TH. The application under Schedule 2, Part 3, Class Q of the Country & Planning Order 2015 is for 'Operational Development of the Agricultural Building to 2 Residential Dwellings. Mr Tibbenham declared an interest.

7. Finance Report:

8. a) Balance at HSBC Bank – Community Account = £6,633.30

9. b) to note expenditure against budget = S/sheet to be updated

10. c) to note expenditure and agree to draw cheques = £ 53

11. d) Mandate progress – signatures on the new form were obtained from Mrs Cranney, Mrs Boraston, Mr Tibbenham.

12. Weybread Recreational Charities: Mr Gibbs confirmed there was nothing to report.

13. Crown Chicken: See above.

14. GDPR: Mr Gibbs had had to work on this subject in his role of Treasure at a local church and in his own business. He had formulated a flow chart and covering note for clarity and this had been passed by the CEO of SALC. She confirmed it was an accurate interpretation of the Regulation. Basically, it advises that no one person is responsible for GDPR but in the case of the Parish Council, all councillors bore equal responsibility. He handed a copy of this document to the Clerk and Councillors as a

point of reference.

15. Adopt NALC Model Standing Orders 2018 (England): NALC's recently updated Model had been copied to all Councillors for information. They were asked to read this and keep the document on file. There were no proposed amendments to the Standing Orders therefore these were duly adopted by this Council

Proposed by Mrs Middleton – Seconded by Mrs Hardy.

12. Tree Warden Report: Mrs Mittuch delivered her first report as Tree Warden. She asked if the report could go on the village website. It was commented that not every household has access to a computer and it was suggested the report would be better publicised in the Six Sense as this is delivered to every household in Weybread and nearby villages. The Clerk offered to supply editor contact details and date for new copy submission.

13. Next Meeting: 18th SEPTEMBER '18 COMMENCING 7.30PM

There being no further business for discussion, the meeting was declared closed at 9pm.

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE
HALL ON TUESDAY 18 SEPTEMBER 2018.THE MEETING COMMENCED AT
7.30PM**

Present: Mrs J Blair – Vice Chair, Mrs S Middleton, Mrs R Cranney, Mr G Daniels, Mr C Jordan, Mrs K Boraston, Mr G Tibbenham, Mrs S Hardy.

Mrs L Hadingham – District Councillor (arrived 8.05pm) and 3 members of the public

1.Apologies: Mr G Gibbs

2, Approval of the Minutes of the 17 July meeting:

The minutes had been read, approved and were duly signed.

3. Matters arising from the minutes:

At the last meeting a resident reported verge fires in Water Lane. Mrs Hardy followed this up with the Police and after their investigation she was advised that the incidents were not as a result of arson but due to the very hot weather. No further incidents have been reported.

4.Correspondence:

St Elizabeth's Hospice – requests to join their Open Garden Scheme.

SCAM MAIL The Post office has issued a warning of money being extorted from vulnerable people via mail shots. To make all aware Posters will be displayed on village notice boards.

Via Mrs Hardy – Police targeting driver's texting whilst driving.

Clerks & Councils Direct publication

5.Reports:

a) The Chair – no report from Mr Gibbs

b) The Clerk confirmed she had nothing to report.

c)County Councillor – no report from Mr McGregor.

d) District Councillor:

Mrs Hadingham advised that at all District Councillors now have to deliver the same report. As a consequence, there was very little in her report which was relevant to Weybread.

However, she read her report and mentioned that:

- BMSDC have a Homeless Reduction Strategy which is to cover the period to 2023 and aims to cut down on rough sleeping and homelessness in the districts.

- Still time to nominate 'community stars' of Babergh and Mid Suffolk. Several new local award categories have been created - looking for nominations.

Mrs Hadingham was asked what progress on the Crown PA – she confirmed no progress or information to date.

e) Police: Mrs Hardy advised:

- No update from the Safer Neighbourhood Team (SNT) but she had seen on-line that 1 crime in Weybread had been reported since July - this a theft in The Street. The case is now closed.

- Norfolk Constabulary has issued a warning about Illegal Hare Coursing. This crime commences after harvest and runs until the spring. Patrols will be carried out to identify potential target areas. Norfolk officers are joining forces with other county colleagues as well as Countryside Landowners Assn., NFU, Natural England – as part of Operation Galileo. Anyone witnessing illegal hare coursing in progress should call 999 immediately. Anyone with information can contact Norfolk Police on 101 or Crimestoppers on 0800 555 111. The Community Speed watch group is still looking for volunteers. No response to date.

The Parish Council meeting was suspended to allow general comments from the public:

There were no comments or questions from members of the public present.

The Parish Council meeting was re-opened:

6. Planning issues:

P.A. Ref: DC/18/03869 – Work to and change of use of a part timber-framed barn to a single dwelling house (North range of existing buildings adjacent to Oak Farmhouse) Erection of a new detached cart-lodge structure with garden store. Creation of new boundary garden walls and native hedging to residential boundary. Provision of vehicle parking/turning area. Oak Farm, Hoxne Road, Weybread. IP21 5UJ

After brief discussions it was agreed that a Site Meeting would be appropriate. The Clerk will arrange a date and time and post Notices accordingly.

7. Finance Report:

a) Balance at HSBC Bank – Community Account = £5,894.77

b) to note expenditure against budget = See updated S/sheet

c) to note expenditure and agree to draw cheques = £ 722.92*

d) Mandate progress – ongoing.

* This expenditure includes £172.19, the first payment of a 5-year undertaking. The Clerk thanked Councillors for their prompt response to the email regarding the Insurance Renewal/ 5-year undertaking decision. By taking this option we are paying £22.00 less per year.

8. Weybread Recreational Charities: No report from Mr Gibbs

9. Crown Chicken:

Mrs Blair had contacted Ben Carrigan (Genera. Manager of Crown) before the meeting. He confirmed no change to the situation.

10. Grit Bins:

After a brief discussion it was agreed the subject was too convoluted to be decided at this meeting as seven grit heap areas must be considered. Mrs Hadingham offered to fund two

grit bins – Councillors must decide where these and others to be purchased will be sited.

11. Tree Warden Report:

Mrs Mittuch delivered her report which she will, no doubt, post in the Six Sense magazine and on the village website. She has also completed a Risk Assessment a signed copy of which is held in the Parish Council files. The issue of insurance for the Tree Warden has been clarified and is covered by the Parish Council Insurance policy. Insurance cover for volunteers is still being debated.

12. Next Meeting: 20 NOVEMBER'18 COMMENCING 7.30PM

There being no further business for discussion, the meeting was declared closed at 8.30 pm.

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 20 NOVEMBER 2018.THE MEETING COMMENCED AT 7.30PM

Present: Mr G Gibbs- Chair, Mrs S Middleton, Mrs R Cranney, Mr C Jordan, Mrs K Boraston, Mr G Tibbenham, Mrs S Hardy.

Mrs L Hadingham – District Councillor and 3 members of the public

1.Apologies: Mrs J Blair, Mr G Daniels

Mrs Hadingham had to leave the meeting promptly as she had business elsewhere therefore, she was invited to deliver her Report at this point. She advised:

-The Homes and Homelessness Reduction Consultations had been launched. The public consultation period is from

today, 20th November until noon 7 December. Information is on the MSDC website.

- English Oak Trees have been planted to commemorate the fallen of the First World War. The Lord Lieutenant's

Committee has invited councils across the county to plant oaks this year and Mid Suffolk is proud to be part of this movement. These oaks have been chosen for their brilliant autumn foliage. A copy of this report can be requested through the Clerk.

Mrs Hadingham had offered some funding for winter Grit Bins via her locality budget. Mr Gibbs asked Councillors for their opinion on the type of bin proposed for the village. There were no adverse comments therefore Mr Gibbs presented Mrs Hadingham with a completed application form and thanked her for her help. Mrs Hadingham left the meeting.

2. Approval of the Minutes of the 18 September '18 meeting:

The minutes had been read, approved and were duly signed.

3. Matters arising from the minutes:

There were no matters arising.

4.Correspondence:

Clerks & Councils Direct publication.

5.Reports:

a) The Chair

- Mr Gibbs and Mrs Blair attended a MSDC Liaison Meeting at Needham Market on the 9th October, where the main subjects were CIL, Financial Data Base and the forthcoming elections. He said the meeting was badly organised due to the lack of or failing technical support.

With regard to forthcoming elections procedures – MSDC will send an officer to Eye to collect nomination papers on the day.

- Mr Gibbs apologised for his absence at the last meeting. He had intended to raise the subject of the GDPR Draft document he had prepared and copied to all Councillors. This policy document now needs to be adopted. Mr Tibbenham proposed the adoption; Mr Jordan seconded. The Council's GDPR Policy was approved unanimously.

b) The Clerk confirmed she had nothing to report.

c) County Councillor – no report from Mr McGregor.

d) District Councillor: See Report after 'Apologies'.

e) Police: Mrs Hardy advised:

- She and Mrs Blair will attend the next local Policing Meeting and will report back.

- Three volunteers have come forward to join the Community Speed watch group. She [Mrs Hardy] will be the Coordinator.

- One crime reported in September. Listed under 'Violence/Sexual Offences' category.

Regarding Speed watch – Mr Gibbs mentioned that Jim Hutchinson had asked if any grants were available. The Parish Council offered £200 but has not been requested to date. Mr Gibbs suggested this sum remain available for replacement clothing and equipment when required. All in agreement.

The Parish Council meeting was suspended to allow general comments from the public:

-A resident asked if there was a daily public bus service through the village other than the Framlingham school bus.

He needs to get children to Fressingfield school. The response was negative.

-A resident commented that there is a very large puddle at the entrance to Crown Chicken. It was agreed that the puddle is on Crown's land therefore their responsibility.

In the absence of AOB and as a member of the public, Mr Tibbenham took the opportunity to congratulate the Fressingfield & District RBL for a fine Remembrance service (which encompasses Weybread). He also wanted to ensure thanks went to Middleton Nurseries for their care of the Village Sign garden. The Clerk confirmed the Hall

family are thanked each Christmas. And finally, 'white lines'. Are we ever going to get any?

The Clerk will follow up.

The Parish Council meeting was re-opened:

6. Planning issues:

Outline Planning Application DC/18/04559 at 'Eversley' Harleston Road, Weybread. After a brief discussion it was unanimously agreed there were no objections to the application.

P.A. Ref: DC/18/03870 –Oak Farm, Hoxne Road, Weybread. IP21 5UJ. Following the approval of the adjoining barn conversion (DC/18/3869) it was unanimously agreed that there were no objections to this application.

7. Finance Report:

a) Balance at HSBC Bank – Community Account = £7,341.85

b) to note expenditure against budget = See updated S/sheet

c) to note expenditure and agree to draw cheques = £ 442.61

Proposed: Mrs Hardy Seconded: Mrs Middleton

d) Mandate progress – ongoing.

e) Budget Review: Councillors were provided with a draft budget for consideration. It was agreed that both the Village Hall Repairs and PCC donations would be increased to £500 each; Borderhoppa from £30 to £50 p.a.; RBL from £30 to £50 p.a. and a new donation to East Anglia Air Ambulance of £ 50 p.a. These will become active from 1st April 2019.

8. Weybread Recreational Charities:

Mr Gibbs confirmed he had completed the Charity Commission Return on the 15/10/'18. Income = £89.00; Expenditure £5,000 (Village Hall improvements). Mr Gibbs read a report from the Village Hall Committee which advised the improvements made to the Hall.

9. Crown Chicken:

Mrs Hadingham had confirmed the Crown Chicken PA was not ready for submission yet.

10. Grit Bins: See earlier comments.

11. Tree Warden Report:

Mrs Mittuch was not present but had sent a report by email which she will, no doubt, post in the Six Sense magazine and on the village website.

12. Next Meeting: 22 JANUARY 2019 COMMENCING 7.30PM

There being no further business for discussion, the meeting was declared closed at 9.05 pm.