

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON
TUESDAY 17 JANUARY 2017. THE MEETING COMMENCED AT 7.30PM.**

Present: Mr G Gibbs - Chair, Mrs J Blair – Vice Chair (taking the minutes in the absence of the Clerk), Mrs S Middleton, Mrs R Cranney, Mrs S Hardy, Mr C Jordan, Mrs K Boraston and District Councillor Mrs L Hadingham

4 members of the public were present

Apologies for Absence: Mr G Daniels, Mr G Tibbenham and Mrs D Cavilla* * It should be noted the Clerk tendered apologies for absence, due to ill health. As a consequence Mrs J Blair (Vice Chair) stood down as a Councillor for the meeting to attend to the Minute taking procedures.

2. Approval of the Minutes of the last meeting:

The Minutes of the meeting held on 15 November 2016: were read, approved - subject to Mrs S Hardy's title on the Village Hall Committee being amended from Treasurer to Secretary, and then duly signed.

2. Matters arising:

World War 2 Pillbox, Clarkes Hill – The Chairman reported that, although he was unable to attend the meeting, Mr Graham Tibbenham had advised him that he had met with Mr Danny Flint (a former Weybread resident) whose comments had been reported at the last Parish Council Meeting, as to the disrepair of the pillbox and his request that the ivy covering it be removed and the site cleared. Mr Tibbenham felt that to remove the ivy and the two 25 year old chestnut trees, which flank the pillbox, would present a rather stark and bleak structure as one approached the village. This sentiment was also felt by the rest of the Councillors.

Crown Chicken – Mr G Tibbenham also wished to raise whether Weybead Parish Council had any funds available to enable a professional response to any planning application submitted by Crown Chicken. Paying special regard to environmentally acceptable limits on maximum noise, operating hours and odour levels? After discussion, it was agreed that in principle Mr Tibbenham's suggestion was a good one but unfortunately it was felt there would be insufficient funds available. However, enquiries would be made to Suffolk Association of Local Councils to see if they could provide any legal advice and help in this regard.

Village Hall Car Park – Mr G Tibbenham reported that the car park has been plagued by water failing to drain from the culvert immediately opposite the village hall, resulting in a large puddle. Investigation had found this to be due to tree roots blocking the culvert, which drains from the road into the large field behind, therefore preventing the water to drain away. New pipework is being laid which should rectify this situation. Mrs S Hardy said several Village Hall users have complained to her about this but that she would now advise them accordingly.

Flooding on Mill Lane - Ongoing.

4. Correspondence:

- The Local Councillor
- Clerks & Councils Direct
- PCC Calls for your support to get fairer share for Suffolk (by email)

5. Reports:

a) Chair: Nothing to report

b) Clerk: Nothing to report.

c) County Councillor: Not in attendance at meeting and no written report received.

d) District Councillor: Mrs Hadingham reported that a Council Meeting was held in December with the result that both Babergh and Mid-Suffolk have adopted the 'Cabinet-Leader Model' in a change of governance, which will be effective from the May Annual Council Meeting. This will basically result in decisions being made by Leaders instead of Committees.

e) Police issues: Mrs Hardy – Policing Issues Rep. reported one incident of anti-social behaviour.

The Parish Council Meeting was suspended at this point to allow for Public Speaking:

- Ms Sally Mittuch commented on the recent accident at the Three Ways Corner junction (Withersdale Road) and the erection of a 40mph sign . The Chair responded that Weybread Parish Council raised the subject of this dangerous junction with SCC in early 2016 but the engineer dealing with this item has since left SCC and presumably his workload is pending until a replacement is found.

- Ms Mittuch had attended the Meeting regarding Car Parking Charges in Harleston and there was strong opposition by residents to charges being imposed, plus there was no mention that Weybread PC had made a contribution towards free parking.

- Ms Mittuch said regarding Crown Chicken, if the Parish Council required assistance in understanding any pertinent information included in a future planning application, her husband Mr Scott Vincent would be very willing to provide this.

- Ms Mittuch raised the possibility of an additional 'BEND' sign warning drivers when approaching the Grange Corner from the Harleston direction.

- Ms Mittuch questioned the replacing of the white fence at the parish boundary. It was explained that this had actually been provided by Fressingfield Parish Council to delineate their boundary but word had it that it was seen as an expense which made little difference to the general speeds of vehicles entering the village.

- Mrs J Morgan commented on the state of the road just before Water Lane (travelling from Harleston direction) where a very large rut has been formed at the side of the road, caused by big heavy vehicles eroding the bank in order to create a passing place.

- Mr S Baker said that the narrow, winding local roads were not built for large heavy vehicles and the present route used by the expanding Crown Chicken, although totally unsuitable, was unfortunately their only option.

There being no further questions or comments from the public, the Parish Council meeting was resumed:

6. Planning issues:

PA Ref. 4369/16 – Planning Permission granted: Enlargement of existing 2 storey side extension - Location: Rose Cottage, Hoxne Road, Weybread. IP21 5UJ.

7. Financial Report:

a) Opening balances at Banks:

HSBC Community Account = £2,431.19

Barclays Saver Account = £3,987.93

b) note expenditure against budget – see Spreadsheet

c) note expenditure this period and draw cheques to the value £ 435.11

Proposed: Mr Jordan Seconded: Mrs Hardy

d) 2017-2018 Budget - It was agreed that the Website costs need to be shown within the Budget.

e) Free Car Parking Contribution – If South Norfolk DC decide to charge for car parking in 2018, it was agreed that Weybread Parish Council will accordingly stop making a contribution.

8. Weybread Recreational Charities: The Charity Commission Annual Return for 2016 has been completed and noted.

10. Any Other Business: - Mrs Middleton pointed out that the B1116 from Three Ways Corner to the Hockey Club still had dead and falling trees that needed to be trimmed back so as not to encroach upon the highway and suggested that the relevant owners be notified, namely Mr Alan Holdsworth, Harleston, Wortwell and District Angling Club and Earsham Gravel.

- Mrs Middleton pointed out that on the corner of One Eyed Lane/King Street the verges are being worn away by heavy traffic and suggested SCC Highways be notified.

- The Chairman reported that, although he was unable to attend the meeting, Mr Daniels had advised him of a collection of pot holes outside Mill Farm and also by Brick Kiln Cottage one huge pot hole approximately 12" deep. SCC Highways to be notified.

11. Next Meeting: Tuesday 21 March 2017 commencing at 7.30pm

There being no further business for discussion, the meeting was declared closed at 8.22pm

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 21 MARCH 2017. THE MEETING COMMENCED AT 7.30PM.

Present: Mr G Gibbs - Chair, Mrs J Blair – Vice Chair, Mrs S Middleton, Mrs R Cranney, Mrs S Hardy, Mr G Daniels, Mr C Jordan, Mrs K Boraston, Mr G Tibbenham and District Councillor, Mrs L Hadingham

8 members of the public were present

1. Apologies for Absence: There were no apologies for absence.

2. Approval of the Minutes of the last meeting:

The Minutes of the meeting held on 17 January 2017 were read, approved and duly signed.

3. Matters arising:

Crown Chicken

- Mr Gibbs commented that there were unaccountable differences between the SCC Highways response to the Scoping Options for Eye and Weybread sites. There was concern regarding the increased traffic and how this would adversely affect the A140 but were not concerned sufficiently to make comment regarding the increased traffic on and around the B1116 into Weybread,

- Mrs Blair had contacted Crown Chicken prior to this meeting to ask if there was any new information to report. Crown replied 'No'. It was noted that Crown had asked Planning Services for an extension.

Flooding at Mill Lane: No further adverse reports received.

Item 10 of the last Minutes – Mrs Middleton had reported fallen trees on the ex MOD land adjacent to the Hockey pitch. The Clerk reminded Mr Holdsworth, the landowner, that he would attend to the issue before the spring and he had reacted accordingly. Now the Angling Club and Earsham Gravel must be approached. The Clerk to action - when appropriate (after fledging, in the autumn months).

4. Correspondence:

- Clerks & Councils Direct publication

-Glasdon – Village furniture & Equipment brochure

5. Reports:

a) Chair – BBC Look East had approached the Chair asking for comments regarding the double murder in Weybread as the Court Case was nearing its end. He had responded that 'the village had been in total shock'. He suggested to Councillors that a help list is put together and passed to SALC for onward to publication to other villages. He expressed a few ideas ie naming a spokesperson- info for parishioners, Police liaison, naming a central meeting place.

b) Clerk: The Clerk advised she has no broadband connection at present and does not expect to be connected for a further 2 weeks.

c) County Councillor:

No report available

d) District Councillor: Mrs Hadingham reported –

- A Council Tax increase of 1.64% had been approved by MSDC for 2017/2018. This means residents living in a Band D property will see an annual Council Tax rise of £2.61.

- A 1% decrease in Council house rents equivalent to an average rent reduction of 84p/week.

- There are increases in Sheltered Housing service charges and 10% increase in the cost of garages.

Councillor John Whitehead – finance portfolio holder commented that to face the financial challenge other options to generate more income to deliver services are being reviewed.

e) Police issues: Mrs Hardy confirmed there were no crimes to report in this area.

The Parish Council Meeting was suspended at this point to allow for Public Speaking:

-Mrs Mittuch said it is not the right time to cut down hedges (referring to comments at Item 3)

-Mrs Pickus asked if we know any more about the Crown application?

The Chair advised there are a number of comments against the application and as stated in Item 3, Crown have asked for an extension. The Eye site proposal has had a number of objections.

Mrs Pickus confirmed she had been in contact with Sam Brown at the Environmental Agency regarding the odour and light pollution. He advised the light pollution is not EA jurisdiction but wants to be kept aware of issue regarding odour and noise.

Members of the Public present collectively agreed they want information about who to contact.

Sam Brown can be contacted on 0800 807060.

Mr Jack Kennedy (Gage Farm) offered legal help if required. He offered his mobile phone number: 07740168141

Other relevant numbers can be sought from Ms Mittuch – Community Action Group

Mr Omara expressed concern about ‘cleaned’ vehicles exiting from the Crown site and dripping water on the roads. He asks if, at a time when Avian Flu is active, are these vehicles spreading disease?

There being no further questions or comments from the public, the Parish Council meeting was resumed at 8.15pm:

6. Planning issues:

There were no other planning issues for review.

7. Financial Report:

a) Opening balances at Banks:

HSBC Community Account = £2,131.49

Barclays Saver Account = £3,987.93

b) note expenditure against budget – see Spreadsheet

c) note expenditure this period and draw cheques to the value £ 450.13

Proposed: Mr Gibbs Seconded: Mrs Blair

The Clerk advised that the Bank Mandate would have to be updated after the financial year end to include new Councillors Mrs Boraston and Mr Tibbenham.

The new Transparency Code comes into effect this year with changed financial procedures. More information will have to be posted on the website. Mrs Middleton said this should not present any problems.

The Clerk confirmed that again this year the Parish Councils income from Allotment rents would be in deficit. Advertising had not produced any interest in the vacant allotment. Thought should be given to the way we charge for the allotments in the future.

8. Weybread Recreational Charities:

Nothing to report

9. Risk Assessment:

The Parish Councils ability to cope had been tested during the Clerks absence (due to illness) in January. There were no adverse issues to report. The Clerk ask Councillors to be watchful of areas in the village which may be a risk to residents - apart from serious pothole in the roads – and The Chair mentioned BT/Openreach cables hang precariously opposite St. Andrews in King Street. The Clerk will report to BT if no work is carried out at this site.

10. Any Other Business:

- Mrs Hardy, as Secretary of the Village Hall, advised the VH Constitution is being updated. As the Parish Council owns the Village Hall (building) approval is required for this update. Councillors unanimously approved this and asked the VH Committee to proceed.

- Mrs Middleton reported potholes at Threeways; the signpost to the Church is missing; 30mph sign is missing from the post near to the dog waste bin on The Street..

- Mr Daniels reported potholes at Mill Lane

- Mr Gibbs informed all of the generous gesture by Dawn & Johan Van Der Hider – to donate all the medieval pots found on their property to Weybread together with the display case purchased especially for the items.

Mr Gibbs has offered to house the case and collection at The Paddocks and suggested short-term loans to museums at Harleston and Ipswich. He wants to publically thank the Van der Heiders for this donation.

11. Next Meeting: Tuesday 16 MAY 2017 commencing at 7pm with the Annual Parish Meeting – followed immediately with the Annual Parish Council Meeting

There being no further business for discussion, the meeting was declared closed at 8.40pm

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 16 MAY 2017. THE MEETING COMMENCED AT 7.33PM.

Present: Mr G Gibbs, Mrs J Blair, Mrs S Middleton, Mr G Daniels, Mrs R Cranney,

Mr C Jordan, Mrs S Hardy, Mrs K Boraston, Mr G Tibbenham.

Mr Gibbs opened the meeting and asked for nominations for the position of Chair

1. Election of Chair:

Mr Tibbenham nominated Mr Gibbs remain as Chair. Mrs Blair proposed this nomination and Mrs Boraston seconded. The proposal was carried unanimously.

2. Acceptance of Office as Chair:

Mr Gibbs accepted the Office of Chair. He thanked all present.

3. Election of Vice Chair: Mr Daniels nominated Mrs Blair remain as Vice Chair. Mrs Middleton proposed this nomination and Mrs Hardy seconded. Mrs Blair confirmed she was happy to continue in this role and the proposal was carried unanimously.

4. Adoption of Internal Auditor:

The Chair nominated Mrs Hiliary Eastgate continue in the role of Internal Auditor to the Parish Council. Her adoption was proposed by Mr Jordan and seconded by Mrs Blair. The proposal was carried unanimously.

5. Approval and Adoption of the Annual Accounts and Sections 1 & 2 of the Annual Return:

i) Section 1 of the Annual Return, the Annual Governance Statement, was read out by the Clerk. The Parish Council's conformance and the contents of this document were explained by the Clerk for the benefit of new Councillors. ii) Section 2 of the Annual Return was reviewed, this being the section dealing with the breakdown of our annual expenditure and a comparison with the previous year. The Clerk confirmed our Accounts had been certified - see the Internal Auditors Report.

The approval and adoption of the Annual Accounts was proposed by Mr Gibbs, seconded by Mrs Hardy. Approval of Sections 1 & 2 of the Annual Return was proposed by Mrs Cranney, seconded by Mrs Middleton. This was carried unanimously. These documents were duly signed and dated.

Draft copies of these documents had already been posted on the village website.

6. Apologies for Absence: There were no apologies for absence.

7. Approval of the Minutes of the Meeting held on 21 March 2017:

Mr Jordan pointed out an error in the Public Speaking section. The address of Mr Jack Kennedy should read 'Gage' Farm not 'Vale' Farm. The Minutes were amended accordingly, approved and duly signed.

8. Matters arising:

Item 9 - BT cables opposite St Andrews in King Street. An engineer had been approached and it seems the cable is no risk to the public.

Item 3 – Mrs Blair had contacted management personnel of Crown Chicken prior to the meeting to ask if there had been any progress with the Weybread planning application. It was confirmed there was no further comment at this time.

On the same subject, Mr Gibbs advised that the Scoping Option & EIA at the Eye site were now not required – application ongoing

9. Correspondence:

- Clerks & Councillors Direct publication and the Adnams Brewery Annual Report.

10. Planning Issues: None

11. Financial Report:

a) Opening Balances at Banks:

HSBC Community Account = £3,770.32*

Barclays Saver Account = £3,987.93

b) To note final expenditure against budget- see Spreadsheet

c) To note expenditure this period and draw cheques to the value £1,622.25

Proposed: Mr Jordan Seconded: Mrs Blair

* includes the first Precept instalment. There is no longer a Discretionary Grant.

12. Weybread Recreational Charity: Reported at the Annual Parish Meeting

13. Any Other Business:

Mrs Middleton commented that the 30mph sign near to the Dog Waste bin on The Street had still not been repaired*

Mrs Hardy asked if the Police Mobile Camera van could visit Wingfield Road/ Hoxne Road. Although these roads had an open limit they are designated cycle routes, very narrow and fast traffic could endanger pedestrians and cyclists*. She also highlighted potholes in One Eyed Lane*

Mr Daniels again complained about potholes in Mill Lane*

Mr Gibbs warned those with Honesty Boxes at their gates to beware. Boxes at The Paddocks had been broken into twice. He also mentioned a planned Craft Day on the 25th November.

Mr Tibbenham confirmed the Tractor Run on the 25th June and another Plough Day on 10th September.

* The Clerk will pursue these items accordingly.

14. Next Meeting: Tuesday 18 July 2017 commencing at 7.30.

There being no further business for discussion, the meeting was declared closed at 8 30pm

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 18 JULY 2017. THE MEETING COMMENCED AT 7.32PM.

Present: Mr G Gibbs - Chair, Mrs J Blair – Vice Chair, Mrs S Middleton, Mrs R Cranney, Mrs S Hardy, Mr G Daniels, Mrs K Boraston, Mr G Tibbenham and County Councillor Mr G McGregor.

2 members of the public were present

1. Apologies for Absence: Mr C Jordan, District Councillor, Mrs L Hadingham

2. Approval of the Minutes of the last meeting:

The Minutes of the meeting held on 16 May 2017 were read, approved and duly signed.

3. Matters arising:

Crown Chicken – Mrs Blair had made several attempts to obtain a progress report from Mr Thacker, with no success. When she contacted David Parke he advised Mr Thacker had left the company and all enquiries should be addressed to him direct. He confirmed he had no comments regarding the Planning Application. Mr Gibbs was not able to report any progress on the Eye site.

Road Repairs – SCC Highway had confirmed potholes in One Eyed Lane had been repaired and an order had been placed for new speed signs, as requested. Still await response to our request for a speed limit review.

4. Correspondence:

- New 'Good Councillor Guide' booklets purchased and distributed.
- Electoral Review of Mid Suffolk. Comments requested.
- SCC Network Assurance Team letter advising a new Roadworks Alert service.
- Suffolk View publication
- Fleetwood Heir Hunters – searching for beneficiaries of empty/derelict properties in the area.
- Poster and information regarding Merchant Navy Day – 3rd September.

- Clerks & Councils Direct publication

5. Reports:

a) Chair/Vice Chair- the Chair had nothing to report.

Vice Chair Mrs Blair recently attended a Babergh & Mid Suffolk District Council Liaison Meeting. She reported the new organisational process, as presented by Arthur Chavonia, as Babergh DC and Mid Suffolk DC move in and share their Headquarters at Endeavour House, Ipswich. This will result in a reduction of annual running cost from £1.1m to £380k and importantly reducing the carbon footprint. Focus has been placed on a modernised and digitalised Customer Service, utilising mobile technology to allow desk sharing, working from home and car and nine new drop-in points (locations to be finalised). There will be two Customer Service points – one at Stowmarket, the other at Sudbury. There will be a single telephone number (0300 123 4000) to access all services as well as a joint website. It wasn't clear when all this change will come into effect. Regeneration of the old Needham Market and Hadleigh HQ will be decided shortly. b) Clerk: The Clerk also attended the Babergh & MSDC Liaison Meeting where Tom Barker presented on planning issues. He said BMSDC were working on a Local Strategic Plan Review and it was established that this review should be completed by the end of 2017 - MSDC has had 5 years to put this together. It would seem that more focus has been given to the integration of Babergh and Mid Suffolk District Councils and recruitment and training of new planners. The audience comprising Clerks and Councillors were not happy with BMSDC performance and made Mr Barker aware of this.

He said the purpose of the review and finalised plan was to improve quality of life.

He also mentioned that over the last year Planning Services had processed 1300 planning applications, 1100 enquiries and the Planning website had recently been upgraded. The new system will allow the creation of 'profiles' i.e geographic areas. Parishes will need to re-register to 'Self-Serve' this information.

In addition to the above mentioned subjects, we were made aware of District Councillor Locality Awards, their allowance being £6,250 p.a.. District Councillors are able to award money to projects and activities upon application. This information was passed to the Village Hall Committee for urgent consideration as awards close 30 September 2017.

c) County Councillor:

In response to Item 3 – Road Repairs; Mr McGregor said he would 'keep an eye' on Highways progress.

-SCC's 5 year Plan has been produced – it includes reference to sustainable growth, education and care for the elderly.

-Remuneration for Councillors is being debated.

-Broadband commitments still ongoing. Will look at and raise the issue as to why the service locally is so patchy.

Mrs Hardy made the point that b/band service is so poor in places a resident recently had difficulty calling the Fire Service to attend a house fire in the village.

Mr Tibbenham asked Mr McGregor his opinion on the proposed 300 houses in Fressingfield and the resultant effect on traffic and sewage through Weybread. – Mr McGregor said MSDC 'must have the guts' to refuse approval against the governments push for more housing. Not sure about the sewage situation.

Mr Gibbs mentioned that during the recent Crown Chicken applications, SCC Highways had made no objections to the expansion proposed in Weybread – did not see a traffic issue but had objected to the anticipated additional traffic likely for the Eye site application. Mr MCGregor said this may be due to concern regarding extra traffic on the A140.

d) District Councillor: Mrs Hadingham sent a report which the Chair read out:

-Her report confirmed that after the Grenfell Tower tragedy, extensive checks had been made to buildings of 5 floors or more in Suffolk and the Fire Service had made recommendations to improve safety in the event of fire.

-She also reported on the Suffolk's Better Broadband Programme which has moved above 90% coverage to superfast broadband in the county. This will increase to 98% by 2020. To access information about the plans and progress visit www.betterbroadbandsuffolk.

-Confirmed the new Joint Local Plan is being updated with Public Consultations beginning in August.

- Pre Application charges (planning) brought in at the start of July which brings Mid Suffolk in line with most other District Councils. These charges are not meant to be profit making but will cover costs which are currently running at £30-40K/year. Phone advice and disabled adaptations will still be free.

-The Boundary Review is also out for public consultation. Member numbers will be slimmed down as each ward will probably enlarge i.e possibly adding Wingfield and Syleham to the Fressingfield Ward.

e) Police issues: Mrs Hardy advised there had been a burglary reported near to Friars Meadow in April and two crimes reported in The Street, one currently under investigation and the other being handled as a violent and sexual offence. She said the site does not appear to have been updated since April.

The Parish Council Meeting was suspended at this point to allow for Public Speaking:

-Mrs Morgan expressed concern about extra traffic and sewage as a result of the proposed development in Fressingfield.

-Mr Middleton confirmed he had no problem with broadband speed - he was getting 4.6mb.

There being no further questions or comments from the public, the Parish Council meeting was resumed

6. Planning issues:

Planning Application DC/17/02531- Change of Use from an Agricultural Building to a Dwellinghouse (Class3) at 1, Mill Lane, Weybread. After brief discussion it was agreed a Site Meeting would be appropriate to decide this application. The meeting was set for Saturday 22 July at 10am. The applicant would be asked to be present initially to respond to questions.

7. Financial Report:

a) Opening balances at Banks:

HSBC Community Account = £6,137.57*

Barclays Saver Account = NIL

b) note expenditure against budget – see Spreadsheet

c) note expenditure this period and draw cheques to the value £ 460.75

Proposed: Mr Gibbs Seconded: Mrs Blair

* includes £3,987.93 transferred from the Barclays Saver account.

d) All were asked to consider the offer of in-house training by SALC. The cost is not clear but the idea was approved by all. The Clerk will contact SALC to have costing/duration of training clarified and report back.

8. Weybread Recreational Charities:

Nothing to report

9. Any Other Business:

-Mrs Middleton mentioned that the footway at the end of Church Road was totally impassable due to the overgrown hedgerow bordering the field. Mr Tibbenham said attention would be given to the hedge/footway.

-Mr Daniels mentioned potholes in Mill Lane again.

-Mr Gibbs advised the signpost for the Church was still leaning up against the Bus Shelter.

- The Clerk advised she had received an enquiry regarding the vacant allotment. It had been established before that the allotments were primarily for the benefit of Weybread residents. However, after more than 2 years of advertising the vacancy, nobody in Weybread had shown interest and the Parish Council was losing rental on one plot. After brief discussions it was agreed that the enquirer, a Harleston resident, would be offered the vacant plot but on a 3 year tenancy. The Clerk was asked to draw up a tenancy agreement and advise the enquirer the rationale for this.

The Clerk to action the above matters accordingly.

11. Next Meeting: Tuesday 19 SEPTEMBER '17 commencing at 7.30pm

There being no further business for discussion, the meeting was declared closed at 9.15pm

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 19 SEPTEMBER 2017. THE MEETING COMMENCED AT 7.30PM.

Present: Mr G Gibbs - Chair, Mrs S Middleton, Mrs R Cranney Mr C Jordan, Mrs S Hardy, Mr G Daniels, Mrs K Boraston, Mr G Tibbenham and County Councillor Mr G McGregor.

Also present: 7 members of the public, Mr David Park, Managing Director of Cranswick Country Foods – Poultry; Mr Ben Carrigan, General Manager, Crown Chicken Ltd; Mr Ian Trundley – Architect of Trundley Design Services and Mr Paul Brailsford, Partner and Planning Consultant of Freeths LLP.

1. Apologies for Absence: Mrs J Blair, District Councillor, Mrs L Hadingham

2. Approval of the Minutes of the last meeting:

The Minutes of the meeting held on 18 July 2017 were read, approved and duly signed. Minutes of the Site Meeting held at Potters, 1, Mill Lane were also approved and signed.

3. Matters arising;

- CROWN CHICKEN – UPDATE:

Mr Gibbs advised all present that representatives of Cranswick/Crown Chicken were present to give the Parish Council an update of the planning applications in Weybread and Eye. It was their intention to hold an Open Meeting on 3rd October in the Village Hall when all residents could view the new plans and comment accordingly. He asked members of the public to respect this timing and keep questions and comments on the subject for that occasion

Mr Park commenced by relating a brief history of Crown Chicken from 1951 to 2015 when the company was taken over by Cranswick. Crown Chicken Ltd is a subsidiary of Cranswick PLC

Mr Brailsford, advised the Weybread site has operational limitations and is proposing to relocate to new premises at Eye Airfield. There are various options for redevelopment with a preference for a residential led scheme. Stakeholder engagement and public consultation will be a key part of the planning process.

Mr Trundley displayed overhead views of the Crown Chicken existing site and explained the need to relocate. It is intended to apply for permission to build 110 dwellings – a mix of 2 to 5 bedroom properties; to reuse the public house for a community shop or other uses; employment uses; public open space. He then displayed a landscape framework plan with a key to all proposed areas mentioned, together with comments on vehicular access and the benefits for the village.

All this information would be displayed at the planned Open Meeting 3rd October running from 4pm through to 8pm. Councillors were invited to ask questions. The plan is;

- to file an application with MSDC end October '17

- to file a tandem application for the new processing plant at Eye Airfield

- Await Decision

- Targeting Completion Autumn 2019

- Mr Tibbenham asked how they were assured they would get planning permission to build on agricultural land. Mr Brailsford said the site was viewed as a brown field site, not agricultural.

- Mrs Middleton asked if Mid Suffolk decided only 60 houses, for example, could be built would they go ahead. Mr Brailsford said the 110 planned is more viable and better for the village.

- Mr Gibbs said considering the proposed number of dwellings there should be social considerations as the population of the village would almost double. This will affect local primary school and the Medical Centre both of which are just down the road in Fressingfield. Mr Brailsford thanked Mr Gibbs for this information and said he wanted more feedback on this.

- Mr McGregor asked if Freeths had experience of proposals of this size? Mr Brailsford replied that many projects had been undertaken which included funded community shops, cafes etc and other facilities as requested by public opinion

- Mr Gibbs asked the size of previous projects of Mr Brailsford and Mr Trundley

Mr Brailsford confirmed projects up to 5000 houses – Mr Trundley confirmed projects between 100 – 200 houses.

- Mrs Middleton commented that she would be happy to see Crown Chicken go but not sure she wants this size development.

Mr Park said they were trying to do what is best for Shareholders and the village. They are making a huge investment in moving the operation to Eye - they realised that the public at the last open meeting were not supportive of Crown. But there is a very big food industry and they have to be part of it for the local economy.

Mr Gibbs asked what plans are there to publicise the 3rd October meeting? Mr Brailsford confirmed Freeths will use an agency to write to all in the village plus our District and County Councillors probably using the Electoral Register for Weybread.

Mr Gibbs also asked if production on the Weybread site will continue to expand until Autumn 2019?

Mr Park replied there are no plans to make changes – only if required to do so by legislation.

Mr Carrigan said he will arrange meetings on site to update the progress of the plans

Mr Gibbs asked Councillors if there were any further questions and as there were not, he thanked Mr Park and his team for their presentation and said he looked forward to seeing them again on 3rd October. The visitors left the Village Hall and the Parish Council continued ...

- IN-HOUSE COUNILLOR TRAINING:

Prior to the meeting Mrs Blair had expressed further training on Planning issues. All other Councillors concurred.

-As additional items to Matters Arising, Mr Tibbenham reiterated that allotments were meant for Weybread residents and should not generally be made available to those living outside the village. The Clerk confirmed that, as agreed, a tenancy agreement of just 3 years had been drawn up and confirmed. Mrs Middleton thanked Mr Tibbenham for cutting the hedgerow in Church Road.

4. Correspondence:

. The Local Councillor publication – distributed.

- A copy of the Babergh & Mid Suffolk Joint Local Plan – Consultation Document

- Clerks & Councils Direct publication

5. Reports:

a) Chair- the Chair had nothing to report.

b) Clerk:

-The Clerk had recently been contacted by Richard Porter of SCC Highways department. He advised the missing 30mph roundel on The Street was on order and that it was unlikely the 'Church' directional sign which had fallen down was unlikely to be erected by SCC – there simply wasn't the budget available to undertake Category 7 ie minor jobs. He then went on to advise a reorganisation in the Highways department. Weybread will in future be served by a depot in Halesworth. All issues should be reported via a new web portal and two new roles had been created; a Community Liaison Engineer and a Community Warden.

-Since the resignation of Mrs Goulay, Weybread has not had an Emergency Planning representative. This is not an onerous task but the village could be better served with Emergency Planning information. Mrs Hardy volunteered to fill this role and she was thanked accordingly.

c) County Councillor:

Mr Tibbenham asked Mr McGregor his view of Fressingfield being categorised as a Core Village. Mr McGregor replied that this is District Council issue.

-With regard to the Cranswick/Crown proposal, he suggested Weybread PC form a working party and engage a Planning Aide – to try to get some form of employment on the Crown Chicken site.

-SCC Budget Precept was increased by 2% but things will still be very difficult.

-There have been many complaints about broadband across the county therefore, an officer, Chris Bally, has been appointed. Meetings are planned with District Councillors etc. to progress the issue.

-Concerns about HGV's being driven at dangerously high speeds are being looked at.

-Young people now have to stay in education until they are 18 years of age. However, Government has not caught up with the issue of school transport. There is a need to look at what is being proposed. Many young people in the rural areas cannot get to their place of education without very high cost.

-School funding is a Central Government issue and there is a serious discrepancy in Suffolk. Write to the Education Committee if you have concerns.

- A140 /Eye transport improvements are required

-Highways services are moving to Halesworth – not sure why this has been decided.

-Still lobbying for Hartismere Hospital facilities to be better used.

-SCC is still looking for a new Chief Executive Officer.

Mr McGregor left the meeting at 8.45pm

d) District Councillor: Mrs Hadingham sent a report which the Chair read out:

Mrs Hadingham advised there was not much in her report other than issues which concerned Fressingfield and the planning issues there.

However, she mentioned that the last full Council meeting at Needham Market will be held on 21st September. Meetings will be moved to Endeavour House thereafter.

e) Police issues: Mrs Hardy confirmed there had been no crimes reported but advised the Police Report was only available for up to and including July on the Crime Map.

The Parish Council Meeting was suspended at this point to allow for Public Speaking:

Mrs Fiorentini said that if the Open Meeting [on the 3rd Oct] could be held in three separate sessions residents would be able to hear what questions are being asked. She would like a similar presentation as tonight.

Mrs Pickus asked what is going to be put on the leaflet advising the meeting. Residents need to know what questions to ask. She also advised that there is a visit planned by the Environmental Agency on 4th October. They are coming to measure the noise and odour levels.

There being no further questions or comments from the public, the Parish Council meeting was resumed at 9.05pm

6. Planning issues: There were no planning issues for discussion.

7. Financial Report:

a) Opening balances at Banks:

HSBC Community Account = £ 5,676.82

Barclays Saver Account = NIL

b) note expenditure against budget – see Spreadsheet

c) note expenditure this period and draw cheques to the value £ 709.40

Proposed: Mrs Hardy Seconded: Mrs Middleton.

8. Weybread Recreational Charities: Mr Gibbs had nothing to report

9. Any Other Business:

-Mr Jordan asked if the Clerk could advise the status of the planning applications in Fressingfield.

The Clerk briefly explained that there were issues outstanding on road safety and SCC Highways lack of interest until recently; flooding and sewage issues and general pressures the level of development proposed would put on the school and medical centre. As a consequence of lobbying the Planning Committee at MSDC on all these issues the applications had been put on hold until late October/November.

-Mr Tibbenham thought that Weybread should embark on a Neighbourhood Plan as advised during the recent meeting to discuss the Draft Joint Local Plan.

-Mrs Middleton advised the 'Syleham' directional sign at the Threeways junction had been knocked down. She also said the hedgerows at the Harleston & District Fishing Club boundaries needed surveying and cutting back as necessary. Parts of the hedgerow were encroaching into the road.

The Clerk to action the above matters accordingly.

11. Next Meeting: Tuesday 21 NOVEMBER '17 commencing at 7.30pm

There being no further business for discussion, the meeting was declared closed at 9.22pm

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 21 NOVEMBER. THE MEETING COMMENCED AT 7.30PM.

Present: Mr G Gibbs – Chair, Mrs J Blair – Vice Chair, Mrs S Middleton, Mr C Jordan, Mrs S Hardy, Mr G Daniels, Mrs K Boraston, Mr G Tibbenham

Also present: 8 members of the public, District Councillor Mrs L Hadingham, County Councillor Mr G McGregor

1. Apologies for Absence: Mrs R Cranney. 2. Approval of the Minutes of the last meeting:

The Minutes of the meeting held on 19 September 2017 were read, approved and duly signed

3. Matters arising;

- CROWN CHICKEN – UPDATE:

Mrs Blair had asked Freeths for a breakdown of the feedback forms from the Open Meeting held on the 3rd October. There were many varied comments and these can be viewed upon request from Mrs Blair. Freeths had also advised that the Eye Airfield application had been filed and the Weybread housing development application is in process. They hoped to file this with MSDC Planning Services before Christmas.

Item 5:- At the last meeting Mr McGregor advised a meeting would be arranged with the new SCC person responsible for Broadband issues. Mr McGregor confirmed no meeting had yet been arranged.

- During Public Speaking it had been requested that Cranswick/Crown/Freeths arranged the Open Meeting in the same format as the PC presentation. Mr Gibbs had asked on three occasions for this to be done but C/C/F wanted to present it in their own way.

-- Mr Gibbs asked Mrs Pickus if representatives of the Environmental Agency had visited her, as promised, to assess noise and odour levels. She confirmed this did occur and she was asked to present the outcome at Public Speaking later in the meeting.

4. Correspondence:

-Letter from the Village Hall Committee to the Parish Council requesting funds to be released from the Weybread Recreation Charity fund – for maintenance of the village hall. Mr Gibbs related the content of the letter for the benefit of the public present. He said that although there had been some suggestions that the Village Hall be re-sited with the new development, that project would not be viable for 2-3 years yet and the Village Hall needed maintaining.

Mrs Hardy said that bookings were being lost due to the poor decoration, furniture and other facilities deemed to be essential for hiring the hall.

After some discussion it was suggested that the Village Hall Committee be granted £5,000 initially to start the work necessary and this would come from the Weybread Recreational

Charity's funds. It was also mooted that the Committee should seek other grant sources and a number of contacts were suggested. Mrs Boraston proposed the suggested £5,000; Mrs Middleton seconded and all were in favour. Mr Gibbs will arrange the transfer of funds. Mrs Hardy was asked to keep the Parish Council informed of progress.

The Clerk, through the Chair, asked Mrs Hardy to correct the amount donated by the Parish Council for ongoing 'Repairs' to the Village Hall as mentioned in the letter. It states '£350' whereas the correct amount donated is £400.

.- A professional company had written to offer assistance with a Neighbourhood Plan. There was no interest at this time.

- Clerks & Councils Direct publication

5. Reports: 6. a) Chair- Mr Gibbs advised that he had recently been involved with a TV company who are making a documentary based on the deaths of Peter & Sylvia Stuart. The documentary is being made to 1) jog people's memories (Police request) and 2) to understand what it is like to live with murder in the rural community. It is expected to air in January 2018 on Channel 5. 7. b) Clerk: Nothing to report 8. c) County Councillor:

-To accommodate the Crown Chicken anticipated move to Eye two new roundabouts are planned for the A140 for safety.

-SCC is moving forward in offering transport services for 16+year olds who need to get to schools/colleges.

-Budgetary issues for education and care for the elderly – may result in a 5% increase in the Council Tax.

-Police Services – are we getting value for money? There is a meeting next week with the Police to discuss this.

Mr Jordan commented that the Police/Highways Speed Camera vehicle always arrives around lunchtime- never at the time speeding cars are leaving the Crown Chicken site.

Mrs Hardy commented that the Police generated Crime Maps are always out of date ie she could only report crime figures up to September at tonight's meeting.

Mr McGregor thanked both Councillors for this information

-d) District Councillor: Mrs Hadingham advised the following:-

The move to Endeavour House was well on its way. The number for all enquiries is: 0300 123 4000, website www.midsuffolk.gov.uk. The new Customer Services office in Stowmarket is now open.

Babergh and Mid Suffolk have had meetings to discuss a potential merger – to dissolve both councils and replace them with a single council. A comprehensive public engagement will be taking place to test opinion and views. A detailed business case will be considered by both councils. This will run alongside the proposals for the new ward boundaries and recommendations for fewer councillors.

She also mentioned that the Fressingfield developments will now be coming to Committee on the 13th December – delays being due to a Traffic Survey and the concerned agencies response to that.

She confirmed that Crown Chicken were now looking at relocating to Eye but would like to develop the Weybread site with 110 houses, which, she feels is too many for a village the size of Weybread. She would like to see this number reduced.

Also attached to her report is a media release regarding a consultation on changes to the Council Tax Reduction Scheme – this to reduce the burden of administration on residents accessing both the Council Tax Reduction and Housing Benefits Schemes, treat customers' circumstances the same for both schemes and continue to support those customers most in need. The changes also aim to make provision for the introduction of Universal Credit and align the current scheme with the Housing Benefit scheme mid Suffolk operates.

1. e) Police issues: Mrs Hardy confirmed that up until September there had been only one crime reported - that of a burglary near Ablett Close. There was insufficient evidence to make an arrest.

It was recommended that the absence of information on the Crime Maps was reported to the new officer at Eye Police Station. Mrs Hardy will action

The Parish Council Meeting was suspended at this point to allow for Public Speaking:

Mrs Pickus confirmed the visit by Environmental Agency representatives on 4th October. They carried out a 24hour assessment on both noise and odour. They were accompanied by the Crown Chicken factory manager to assess the noise levels. Another EA representative visited on the 20th November. No results known yet – a report will be compiled. Evidence has been found that noise is an issue. Crown have been put on a 'D' rating.

Mr Cox confirmed an Environmental Manager is being employed by Crown imminently. With regard to the application – it has been filed and all work has been done to commence start up as soon as the application is approved.

Should there be any further need to comment or complain – contact numbers are:

Crown – 01379 586924 / Environmental agency – 0800 80 60 70

Mr Vincent said that shrouding is being put up around the plant.

Mrs Muttick asked for confirmation of number of houses in Weybread. Mr Gibbs confirmed 189.

Mr G Tibbenham said C/C/F are treating land at the rear of the Weybread plant as brownfield whereas the Tibbenham's have Farm Accounts ie taking rent for this agricultural land. He is not in favour of the plan.

Mr Nick Tibbenham said that Cranswick does not need to sell the site before any development can take place and their comments were 'a red herring'.

Mrs Middleton and Mrs Blair recommended that the Community Action Group be ready to rally residents to file comments/objections as soon as the planning application was publicised. Comments and Objections MUST come from individuals.

There being no further questions or comments from the public, the Parish Council meeting was resumed.

6. Planning issues: There were no planning issues for discussion. 7. Financial Report: 8. a) Opening balances at Banks:

HSBC Community Account = £ 7,147.42

Barclays Saver Account = NIL

1. b) note expenditure against budget – see Spreadsheet 2. c) note expenditure this period and draw cheques to the value £ 363.13

Proposed: MrGibbs Seconded: Mrs Hardy.

1. d) First look at 2018/2019 Budget- The Clerk had prepared a draft which Councillors had reviewed. Mr Gibbs proposed the Clerks Salary is increased by 3% and Mrs Middleton seconded this. This represents a £47 gross annual increase.

Mr Gibbs also suggested the Harleston Free Parking donation of £300 is re-instated for next year. Mr Jordan proposed this and Mrs Hardy seconded. All were in favour of both proposals

8. Weybread Recreational Charities: Mr Gibbs had nothing to report 9. Any Other Business:

-Mrs Middleton reminded all of her comments regarding the 'Syleham' directional sign at the Threeways junction had been knocked down. She also said the hedgerows at the Harleston & District Fishing Club boundaries needed surveying and cutting back as necessary. Parts of the hedgerow were encroaching into the road.

-Mr Daniels again complained about the state of Mill Lane and its potholes.

-Mrs Hardy confirmed she had reported fly-tipping.

- Mr Tibbenham asked for information on CIL

11. Next Meeting: Tuesday 16 JANUARY 2018 commencing at 7.30pm