

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON
TUESDAY 21 JULY 2015. THE MEETING COMMENCED AT 7.30PM.**

Present: Mrs J Blair – Acting Chair, Mrs S Middleton, Mr C Jordan, Mrs Cranney

Mrs L. Hadingham – District Councillor, 2 members of the Public.

1. Apologies: Mr G Gibbs, Mr G Daniels. PCSO S Long.

Absent: Mr R Harper, Mr G McGregor

2. The Minutes: The Minutes of the 19 May meeting were read, approved and duly signed.

3. Matters Arising:

- The Newsletter. Several local businesses had been approached to offer Newsletter sponsorship. Crown Chicken, JJ Plumbing and Finn Laboratories had responded offering their support. Letters of thanks will be sent.

- Flooding on The Street. Details of the drain inspection reported by Mr Jordan and Mr Morgan had been passed to SCC Highways. No response from SCC.

- Village website. Mr Morgan's associate will contact the Parish Council to establish what is required.

4 Correspondence:

- 'Local Councillor' publication distributed to Councillors present.

5. Report:

a) Chair – Absent. No report available

b) Clerk:

- The Clerk reported the External Audit Certification had been posted on both Notice Boards.

- Thanked Mr Jordan for repairing and re-siting the Dog Waste bin in The Street, at no cost to the parish.

c) County Councillor: - Absent. No report available

d) District Councillor: Mrs Hadingham read her report which confirmed her new duties on the Planning Referrals Committee and on the Joint Audit & Standards Committee. She went on to say the Joint Strategic Plan between Mid Suffolk and Babergh District Council put in place by the outgoing council set out plans to best serve and shape the future for the better .

New members of the council will have input into the underlying objectives through a series of Programme Steering Boards. The Strategic Plan has two major influences:

-reducing resources, competing priorities and rising expectations

-councillors and staff to be flexible, quick-moving and responsive to communities

Three priority areas are, Economy & Environment, Housing and Strong and Healthy Communities. It is these areas that are considered to have the most positive impact on the future. Supporting this is the Council's goal and philosophy, to be 'Smaller, Smarter, Swifter'

The Community Infrastructure Levy (CIL) is being investigated and this will be decided later this year.

Also under review is the office accommodation for both Council's – occupation in two buildings results in inefficiencies and costs. The plan is the creation of a service delivery and administrative hub.

There were no questions for Mrs Hadingham.

e) PCSO: Report read by Mrs Blair

- One minor crime was reported and this had been resolved.
- Irish travellers are driving around the county selling electrical garden goods. The travellers often have legitimate paperwork to sell the goods but Trading Standards need to confirm if the goods are safe to sell. Please contact the police if any information is forthcoming.
- Changes to Suffolk Constabulary will be announced in September.
- There will be a Police Priority Tasking Meeting at Eye Police Station on Monday 27 July. The format may change in the future.

6. Planning Issues:

P.A Ref: 2327/15 – Structural changes at Crown Chicken, The Street, Weybread.

Mrs Blair had visited the site to establish the changes and the implications for nearby residents. She reported to the Parish Council that she had been give full access to the areas and rational for the changes which were necessary and acceptable. Therefore after review of the plans and discussions there were no objections to the application.

P.A. Refs 127/15 & 128/15 – Oak Farm Barns, Hoxne Road, Weybread.

Minor amendments (repairs) to the original applications were reviewed and there were no objections

Comments will be posted on the MSDC Planning website accordingly.

7. Financial Report:

a) Opening Balances at Banks:

HSBC Community Account = £3007.26

Barclays Saver Account = £3987.04

b) to note final expenditure against budget- see Spreadsheet

c) to note expenditure this period and draw cheques to the value £ 840.13

Proposed: Mrs Middleton Seconded: Mrs Cranney

8. Councillor Vacancies (2):

Mrs Sue Hardy of Greengate Cottage, Wingfield Road, Weybread applied to join the Parish Council. She had provided a very interesting and impressive resume. Councillor's considered her application and her suitability (in her absence) and unanimously agreed that Mrs Hardy would be an asset to the Parish. She was asked to return to the meeting and was advised of this decision. She accepted the role and she was welcomed by all present.

Another Councillor is still sought.

9. Weybread Recreational Charities:

Mr Gibbs proposed the purchase of a display cabinet to be sited adjacent to the seat at the end of Friars Meadow. The Clerk has established a license will be required therefore we must follow same procedure as for the recently completed seating area.

10. Any Other Business:

Mrs Cranney asked if any progress had been made regarding the Village Hall and it was confirmed there is a new Village Hall Management Committee, the Officers being:

Chair – Mrs Trayce Thomas

Treasurer – Mr John Firth

Secretary – Mrs Sue Hardy

Booking Clerk – Mr Michael Taylor

This is good news for the Village Hall.

11. Next Meeting: Tuesday 15 September commencing 7.30pm

There being no further business for discussion, the meeting was declared closed at 8.25pm

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD

VILLAGE HALL ON TUESDAY 15 MARCH 2016. THE MEETING COMMENCED AT 7.30 PM

Present: Mr G Gibbs, Mr R Harper, Mrs J Blair, Mrs S Middleton, Mr C Jordan, Mrs S Hardy, Mr G Daniels, District Councillor Mrs L Hadingham and 5 members of the public.

Absent: Mr G McGregor

1. Apologies: Mrs R Cranney, Mrs M Gourlay

2. The Minutes: The Minutes of the 19 January meeting were read, amended at Item 7, approved and duly signed.

3. Matters Arising:

The Newsletter – sponsorship, at just £20 per edition, is required for the May edition onward. The Clerk will approach local businesses and residents.

4 Correspondence:

- A request from East Anglia Childrens' Hospice for a donation

- Clerks & Councillors Direct publication

- Local Councillor publication – distributed to Councillors

5. Reports:

a) Chair – Nothing to report

b) Clerk – Nothing to Report

c) County Councillor: There was no report available from Mr McGregor

d) District Councillor: Mrs Hadingham reported:

- At a full Council Meeting in January Councillors voted by an overwhelming majority to adopt CIL – a new method to collect funds for infrastructure from new developments*

- To meet housing needs combined local authorities of Suffolk have committed, through the Devolution bid, to deliver at least 70,000 new homes by 2031. Mid Suffolk hopes to build 550-650 new homes per year and Mrs Hadingham suggested some new homes could be built in Weybread. She confirmed Cambridgeshire and Peterborough had joined the Devolution group.

- 200 Syrian refugees are soon to be settled mostly in the greater Ipswich area. Consideration has been given to suitable housing, health, education and support services. Housing will predominantly be via private sector landlords. All local authorities are supporting this.

- Emergency Planning. No emergency plans have been forthcoming from Fressingfield, Metfield, Mendham or Weybread. The Joint Emergency Planning Unit have asked these villages to put a plan together even if just to organise 'who will open up the village hall, get heating and lights on and rustle up some tea and biscuits'

*Mr Jordan asked if all new builds would be charged – Mrs Hadingham confirmed there was no charge for self-builds.

Mr Taylor asked for clarification on the suggestion from Mrs Hadingham regarding new building in Weybread as the Parish Footprint stated no new building in Weybread. She advised this is not appropriate now.

e) Policing issues:

Mrs Hardy confirmed the January Police.uk update confirmed 2 crimes within the parish boundary.1 being a burglary; 1 being a vehicle theft at Ocean Lake.

There was also an assault, thought to be of a sexual nature, in Syleham Hill Lane. This may have occurred outside the parish boundary so not reported for Weybread. Mrs Hardy was thanked for the feedback.

The meeting was suspended to allow Public Speaking:

-Mr Taylor thanked all involved in the Litter Pick 5th March

- Mrs Thomas asked if there could be a direction sign for the Village Hall.

The Clerk advised there was an article on the subject of signage and who is responsible in the recent Local Councillor publication. She will progress this matter.

With no further comments or questions from the Public, the Parish Council meeting was resumed.

6. Planning Issues:

There were no new applications for discussion..

7. Financial Report:

a) Opening Balances at Banks:

HSBC Community Account = £2,171.18

Barclays Saver Account = £3,987.93

b) To note final expenditure against budget- see Spreadsheet

c) To note expenditure this period and draw cheques to the value £ 613.96

Proposed: Mrs. Blair Seconded: Mr Gibbs

d) A new Bank Mandate was circulated at the meeting. New Councillors need to sign this.

8. Village Website:

Mrs Middleton has been working with John Malinowski and they have moved the project on considerably. A website Domain Name has been purchased

She confirmed that initially there would only be two users ie Mr Gibbs and the Clerk.

She asked if Councillors would object to their photo's being displayed against their names on the website, to ensure residents could recognise Parish Council members. No one present objected to this suggestion.

Mrs Middleton will continue to work on the history of the village, extract information from Six Sense on Clubs and Societies, liaise with Mr Taylor for Village Hall Bookings and Mrs Bensly regarding all matters concerning the church . She asked that any new information be given to her as soon as possible to ensure it is inclusion.

Mrs Middleton was thanked for her efforts and we all look forward to her update in May.

9. RISK ASSESSMENT:

All Councillors had been provided with a list of Risks considered essential in keeping the finances and reputation of the Parish Council and the parish safe.

After brief discussions it was agreed that the list covered all eventualities and was approved.

10. THE QUEEN'S 90TH BIRTHDAY CELEBRATIONS- SATURDAY 11TH JUNE:

-Mr Jordan confirmed that Nick Tibbenham had approved a number of classic cars and Mr Cliff Mayhew's tractor to be displayed on Tibbenham land.

-It was agreed that residents would be asked to 'Bring-your-own-Picnic (and drinks) NOT the Bring and Share picnic as originally suggested.

- Mrs Thomas confirmed that the Village Hall license restricted the sale of drinks on the premises only ie not outside the village hall or at any other site. However, she was prepared to check if a one-off license could be arranged for the day to allow outside serving of drinks.

-Mrs Thomas asked;

1. Will decorations be expected and if so who would finance these?

After discussion it was agreed that decorations would be appropriate within reasonable cost and Mr Gibbs proposed £50 be donated by the Parish Council; this was agreed by Councillors unanimously. Mrs Thomas confirmed the Village Hall Committee will match this amount.

2. Who will organise the set up/clean up?

3. Who will handle the advertising?

Mr Gibbs suggested a sub-committee be formed to handle these issues and the general organisation of the event. Mr Jordan and Mrs Blair volunteered from the Parish Council and Tim and Trayce Thomas volunteered from the Village Hall Committee.

Mrs Morgan suggested music in the evening; the sub-committee will pursue.

11. Weybread Recreational Charities:

Mr Gibbs related the exchange of correspondence regarding the proposed display cabinet on the triangle of grass at the end of Friars Meadow. Residents had misunderstood the display cabinet to be a Notice Board, referring to those positioned outside the Village Hall and adjacent to Ablett Close. Mr Gibbs had reiterated the dimensions of the proposed cabinet – just 680mm/2ft 3ins in height but Friars Meadow residents will still not agree to the proposal, claiming it would restrict views across the field, therefore the subject will be taken off the agenda and closed.

12. Any Other Business:

- Mrs Middleton reported a damaged drain cover in the road at Threeways Corner and mentioned the hedgerows opposite the pits again.

- Mr Daniels reported a very deep pothole in the road adjacent to the Bluebell Woods. This may come under the Withersdale boundary.

The Clerk will report these items to Area Highways at Suffolk County Council.

13. Next Meeting: Tuesday 17 May 2016 commencing at 7pm with the Annual Parish Meeting, the Annual Parish Council Meeting to follow immediately after.

There being no further business for discussion, the meeting was declared closed at 8.45 pm

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 17 MAY 2016. THE MEETING COMMENCED AT 7.43PM.

Present: Mr G Gibbs, Mrs J Blair, Mrs S Middleton, Mr G Daniels, Mrs R Cranney,

Mrs S Hardy, Mrs M Gourlay.

Mr Gibbs opened the meeting by reading a letter of resignation from Mr Roger Harper.

Mr Harper has served the village as a Parish Councillor for 25 years but thought now was the right time to stand down. He was a huge source of information to the Council and he will greatly missed by fellow Councillors. All expressed their very best wishes to Mr Harper.

1. Election of Chair:

Mr Gibbs stood down from his post as Chair, and asked for nominations for the position of Chair.

Mrs Blair proposed Mr Gibbs remain as Chair and Mrs Cranney seconded. The proposal was carried unanimously.

2. Acceptance of Office as Chair:

Mr Gibbs accepted the Office of Chair. He thanked all present.

3. Election of Vice Chair:

Mrs Middleton proposed Mrs Blair remain as Vice Chair. The Chair asked Mrs Blair if she was prepared to remain in this role and she confirmed she would. Mrs Cranney seconded the proposal and it was carried unanimously.

4. Adoption of Internal Auditor:

Mrs Hiliary Eastgate was nominated to continue in the role of Internal Auditor to the Parish Council. Her adoption was proposed by Mr Gibbs and seconded by Mrs Gourlay. The proposal was carried unanimously.

5. Approval and Adoption of the Annual Accounts and Sections 1 & 2 of the Annual Return:

i) The Annual Governance Statement (Section 1) had been distributed electronically to give Councillors the opportunity to examine the content of this document and agree conformance to the Governance Statement. ii) Section 2 of the Annual Return was reviewed, this being the section dealing with the breakdown of our annual expenditure and a comparison to the previous year. The Clerk confirmed our Accounts had been certified - see the Internal Auditors Report.

The approval and adoption of the Annual Accounts was proposed by Mr Gibbs, seconded by Mrs Hardy. Approval of Sections 1 & 2 of the Annual Return was proposed by Mrs Cranney, seconded by Mrs Middleton. This was carried unanimously. These documents were duly signed and dated.

6. Apologies for Absence: Mr C Jordan

7. Approval of the Minutes of the Meeting held on 15 March 2016:

The Minutes of the March meeting were read, approved and duly signed.

8. Matters arising:

There were no matters arising

9 Correspondence:

- Clerks & Councillors Direct publication.

10. Planning Issues:

A Planning Application for The Old Post Office was queried. A Planning Services Notice had been posted but no information had been provided to the Parish Council. The Clerk to pursue.

Mrs Hardy asked if there had been any feedback from Planning Enforcement regarding the land opposite Woodbine Farm. The Clerk to pursue

11. Financial Report:

a) Opening Balances at Banks:

HSBC Community Account = £3,701.87*

Barclays Saver Account = £3,987.93

b) To note final expenditure against budget- see Spreadsheet

c) To note expenditure this period and draw cheques to the value £1,385.38

Proposed: Mr Gibbs Seconded: Mrs Middleton

* includes the first Precept instalment and our Discretionary Grant

d) A cheque for £50 raised in September 2015 in favour of Waveney Community 1st Responders had been lost. This fact had been confirmed by the Treasurer of the organisation. Even if found at this late date the cheque would now be invalid. Therefore the Clerk asked Councillors if they would be willing to approve a donation of £100 this year rather than the budgeted £50. A donation of £100 was proposed by Mrs Blair and was seconded by Mrs Hardy. Agreed unanimously.

e) A new Bank Mandate was circulated at the last meeting for new Councillors to sign.

The Clerk, on advice from HSBC bank confirmed each new signatory has to personally present a valid drivers' licence or passport together with a utility bill in their name at the Bank counter. The Mandate cannot be accepted until this has been done.

12. Village Website:

Mrs Middleton confirmed all was progressing well. She would need information to add to the site ie Minutes of PC meetings etc and it was agreed she would ask for this information as soon as required. The website should be live by July.

Mrs Middleton was thanked for her efforts and we all look forward to the July introduction.

13. THE QUEEN'S 90TH BIRTHDAY CELEBRATIONS- SATURDAY 11TH JUNE:

Since the last meeting Mrs Thomas has left the Village Hall Committee however, Mrs Blair confirmed that the event has been progressing. Flyers had been printed and these will be hand delivered to every household by volunteers. Bunting had also been purchased and balloons ordered. It was proposed a cake and glass of something to toast the Queen would be provided. Mrs Gourlay offered to make a cake large enough to serve all who attended.

Mrs Blair was asked to present expenditure receipts for reimbursement and, should funds previously agreed be insufficient, it was further agreed that the Weybread Recreational Charities fund would assist with costs.

14. Weybread Recreational Charities:

Mr Gibbs asked Councillors to consider any new projects which would benefit the residents of Weybread and could be financed by the charities funds.

15. Any Other Business:

- On behalf of Mrs Morgan and Mrs Boraston, Mrs Blair reported speeding traffic along The Street – particularly at Crown Chicken shift change time of 4pm. They were appalled at the level of speed and overtaking, in fact, racing along The Street.

Mrs Hardy suggest the Parish Council complain to Crown Chicken

The Clerk will write to Crown Chicken management regarding the behaviour of some of its employees.

- Mrs Middleton asked if the owner of the ex MOD land had been contacted regarding fallen hedgerow bushes. The Clerk confirmed she had visited the site several times hoping to make contact with the owner but had not been successful.

- Mrs Gourlay asked why the Scarecrow Festival had not been continued. Mr Gibbs said it had been done in many village a few years ago but probably needed organisation to continue.

16. Next Meeting: Tuesday 19 July 2016 commencing at 7.30.

There being no further business for discussion, the meeting was declared closed at 8 56 pm

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 19 JULY 2016. THE MEETING COMMENCED AT 7.30PM.

Present: Mr G Gibbs, Mrs J Blair, Mrs S Middleton, Mr G Daniels, Mrs R Cranney, Mrs S Hardy, Mr C Jordan and PCSO Long (arrived 8.20pm).

13 members of the public were present including Ms Rebecca Clark representing the Diss Express.

1. Apologies for Absence: Mrs L Hadingham, Mr G McGregor

2. Approval of the Minutes of the Meeting held on 17 May 2016:

The Minutes of the May Annual Parish Council meeting were read, approved and duly signed.

3. Matters arising:

There were no matters arising

4 Correspondence:

- Statement of Sth Norfolk Community Involvement (Planning decisions for Sth Norfolk)

- Community Engagement Campaign – Babergh/MSDC

- Rights of Way Consultation which was reviewed - the Clerk will complete the questionnaire on behalf of the Parish Council

5. Reports:

a) Chair

The Chair reported he had attended a Suffolk Association for Local Councils (SALC) meeting at Eye on 22 June. Five other councils were represented.

There were two speakers:

-.Supt. Jenny Powell, who spoke about the current policing in Suffolk and

-.Ms Sue Davey of Suffolk County Council who explained the complexities of trying to link public transport with community transport services. The aim is to have a fully cohesive service.

A new Vice Chair was sought but there were no volunteers for this role.

The SALC representative asked if anything could be learned from the recent incident ie the murder of Peter Stuart and the still missing, Sylvia Stuart, in Weybread – something with which to work in the future.

Mr Gibbs asked the Clerk if some thought and maybe a diary of events could be created with the incident in mind.

Mr Gibbs asked Mrs Hardy to convey thanks to the Village Hall Committee for allowing the Police to use the village hall s an incident centre.

b) Clerk:

-The Clerk confirmed letters of thanks had gone out to resigning Councillors, Mr Harper and Mrs Gourlay

- Crown Chicken Management had replied to the Clerk's correspondence following complaints of dangerous driving by their employees. This was a favourable response and advised there would be an announcement amongst employees regarding the complaint.

Resident Mr A Middleton confirmed little had improved and it was agreed the Police would now be informed

-Requests for Newsletter sponsorship had been sent to some businesses in Weybread. Mr Ray Stewart replied favourably and his contribution will fund the July newsletter.

- The landowner of the ex MOD land adjacent to the hockey club had been contacted and asked to ensure his boundary trees and hedgerows are in good order before the winter. A favourable response was received.

The Clerk commented that she was relieved the Stuarts' situation had settled down in the village. She had experienced a horrendous couple of weeks but could also appreciate the fear and uncertainty that Weybread residents must have been feeling before the investigation moved to Leicestershire and further afield.

c) County Councillor:

Although not present, Mr McGregor had sent a message urging all to respond to the Devolution consultation. He wrote :

Quote - Devolution - You have been asked to respond to the Devolution proposals which include the idea of a Directly Elected Mayor as chairman of a Board of Leaders of the Councils in Norfolk & Suffolk.

I voted to agree that you should be consulted but I am not committed to the vote for the final proposals. Unquote.

d) District Councillor:

Mrs Hadingham reported that on 29 June MSDC had voted in favour of progressing with a Devolution Deal for East Anglia. MSDC and 19 other local authorities across the region have committed to open these proposals to public consultation, which is open until 23 August. The Deal offers an opportunity to have more influence on decisions which affect money for housing and infrastructure locally and, hopefully, grow local economy faster. She encourages everybody to visit the website – www.eastangliadevo.co.uk - and complete the Consultation Feedback form, to have their say and inform the Secretary of State for Communities and Local Government what the priorities are for the region

She also asked that local businesses in Babergh/ MSDC areas complete the on-line survey on the website. The Councils intend to use the information in the survey to develop a new

Economic Development Strategy which will underpin the approach to new employment areas and potential town regeneration in Stowmarket and Sudbury.

She confirmed that Chief Executive Charlie Adan will leave at the end of this month having been with the Council for 5 years. Until a successor has been appointed Deputy Chief Executive, Lindsay Barker, will be holding the reins.

e) Policing issues:

PCSO Steve Long attended to primary update the 'Stuart incident'. He confirmed that Sylvia was still missing but the case was being treated as two murders.

The suspect who fled the country appealed against extradition but has lost that appeal. He will be brought back to the UK and appear in court on Friday (22 July). Enquiries are ongoing.

When asked about policing, he advised that this evening he was the only PCSO on duty to cover the whole of Suffolk East Region ie from Beccles to Debenham to Leiston and all villages in between. There were only two PCSO's covering this area.

Mr Gibbs asked PCSO Long to convey thanks to the investigation team and in turn PCSO Long stated their appreciation that the village hall had been made available to the investigation team.

The Meeting was suspended at this point to allow for public speaking:

- There were a number of residents present expressing concerns about the occupancy of a certain authority owned property in the village and activities occurring there especially involving young males. Following considerable discussion it was agreed the Clerk would inform the MSDC Housing Officer, Mrs Sue Wilson; Inspector Nick Aitken,

Community Liaison Officer at Halesworth Police and the District Councillor, Mrs Lavinia Hadingham of these concerns. The Clerk will report back when appropriate.

- Mrs Shirley Wall expressed concerns that Crown Chicken's plans to considerably expand the footprint of the factory could result in more HGV traffic in The Street initially and then in King Street. HGV's have already destroyed the banks and verges and had caused damage to road signs and passing vehicles.

The Chair confirmed the outstanding Planning Application had recently been withdrawn. However, Mrs Wall's concerns were noted and should further PA's be forthcoming, the transport aspect will be given consideration.

There being no further comments from the public, the Meeting was resumed.

6.Planning Issues:

PA Ref 3007/16 Location: Land at Pear Tree Farm, The Street, Weybread, IP21 5TH

Proposal: Prior Approval (Class Qa) of Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3).

Councillors agreed there were no objections to the proposed Change of Use. Comments to this effect will be sent to MSDC Planning Services

7. Financial Report:

a) Opening Balances at Banks:

HSBC Community Account = £2,306.48

Barclays Saver Account = £3,987.93

b) To note final expenditure against budget- see Spreadsheet

c) To note expenditure this period and draw cheques to the value £ 444.53

Proposed: Mrs Middleton Seconded: Mr Gibbs

d)The Clerk confirmed the procedures to initiate a new Bank Mandate were now complete but would not be active for some weeks yet. Therefore, signatories were limited to just three until the September meeting.

8 The Queen's 90th Birthday Celebrations:

The Clerk opened this subject by offering profuse apologies for noting the wrong date in the last Newsletter. Mr Jordan said he doubted that had made any difference to turnout as a flyer with the correct details had been delivered to every household.

He reported it had been a great success – the singer had composed a song especially for the occasion; Mina Gourlay had made a cake to accompany a glass of fizz. Approximately 50 people had brought along their picnics and enjoyed the afternoon.

The total cost of staging the celebrations was £234.07. The Parish Council and Village Hall Committee each contributed £50 and the excess expenditure was borne by the Weybread Recreational Charity's funds. Thanks go to Councillors Janet Blair and Ced Jordan for their part in organising the event.

9.Newsletter:

The Clerk proposed that the July Newsletter is the last to be produced in its present form.

All the information used will now be on the village website or posted on the two Notice Boards.

The Clerk confirmed, as previously mentioned, that the July Newsletter will be sponsored by Mr Ray Stewart.

10. Village Website:

www.veybread.com is the domain name of the new village website.

Thanks and congratulations were expressed to Mrs Middleton for her part in setting up and introducing a superb website for Weybread. There is a facility (via the Webmaster) to add information and events and to read what is going on at Parish Council meetings and the activities of other organisations within the village.

11. Weybread Recreational Charities:

Mr Gibbs confirmed there was nothing more to report.

12. Councillor Vacancies (2)

The vacancies have been advertised in Six Sense and now they will appear on the village website.

13. Any Other Business:

Mr Gibbs has received a complaint about dog-fouling on the verges in Church Road. A poster will be erected to remind dog owners that wherever their dog fouls it is the responsibility of the owner to 'pick up' and not leave a mess for someone else to walk in! Should the situation not improve the matter will be reported to the Environmental Protection Officer at Mid Suffolk.

14. Next Meeting: Tuesday 20 September 2016 commencing at 7.30.

There being no further business for discussion, the meeting was declared closed at 9.30 pm

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 20 SEPTEMBER 2016. THE MEETING COMMENCED AT 7.30PM.

Present: Mr G Gibbs – Chair, Mrs J Blair – Vice Chair, Mrs S Middleton, Mr G Daniels, Mrs R Cranney, Mrs S Hardy, Mr C Jordan and District Councillor, Mrs L Hadingham 23 members of the public were present Absent: County Councillor, Mr G McGregor

1. Apologies for Absence: PCSO Long 2. Approval of the Minutes of the last meeting: The Minutes of the meeting held on 19 July 2016: were read, approved and duly signed. 3. Matters arising: There were no matters arising 4. Correspondence: – SALC Policing Survey. Discussed and completed – Marie Curie Cancer fund-raising event – host a dinner party in October. – Clerks & Councils Direct publication. 5. Reports: a) Chair: The Chair had nothing to report. b) Clerk: – The Clerk apologised for a typographical error in the last Newsletter and Agenda stating the next Parish Council meeting was on 15th September instead of the 20th. This had been pointed out to her by several people. She stated that this error had occurred in her haste to clear all outstanding PC issues and correspondence following the July meeting on the 19th and before admission into hospital for surgery on the 25th. Every effort would be taken to avoid this confusion again. – The Clerk confirmed the Parish Council had received a 'clean' report for the Annual Accounts and Governance Statement from the government nominated Auditor. Certificates to this effect had been displayed on both notice boards for the relevant period of time. c) County Councillor: – No report available d) District Councillor: Mrs Hadingham read her report which included interim progress on the Devolution issue and the choice of joint headquarters for Babergh and Mid Suffolk District Councils taking into consideration contact options for the public i.e. Face to Face; Telephone; e.mail; On-line – digital services; Webchat and SMS She advised there would be a meeting on the 22nd September to vote on both accommodation and public access. e) Police issues: – No report available

The Parish Council Meeting was suspended at this point to allow for Public Speaking:

-Mr Gibbs (Chair) confirmed that this period would be given over to members of the public so that they could freely discuss the issues regarding The Crown Inn and the demolition order: – Mrs Blair (Vice Chair) read out a Statement received from Crown Chicken (Mr Carl Thacker) which stated there would be a presentation in the village hall on Tuesday 27th September between 4pm and 7pm. This was not received well as many thought the meeting had been

planned too soon and the timing did not suit those who had to travel from their workplace. The Chair pointed out that the demolition order on The Crown Inn commenced 3rd October, just one week after the presentation date and if the presentation offered by Crown Chicken was delayed it could be too late. Following further debate Mrs Blair was asked to get back to Crown and request a second presentation at a later date and with later times. A number of residents present blamed the Parish Council for allowing the ultimate demolition order to progress. Mr Gibbs succinctly explained the difference between a Planning Application where the Parish

Council and members of the public are invited to review the plans and proposals and make comments accordingly – and – a Prior Notification which, in Planning Services own words, 'does not request nor require the comments or opinions of residents or parish'. The Parish Council were no more aware of the situation than residents of Weybread. Once again the Parish Council was seen as remiss in approving Planning Application 2327/15 (2nd July 2015) where several changes to the factory were planned. Mrs Blair stated that this application did not include extensive expansion to the footprint of the factory, but upgrades to the existing process areas, additional car parking and road & turning area for HGV's to access loading bays.

Sally Mittuch (The Old Post Office, The Street) had formed a Community Action Group by gathering signatures for a petition, following procedures as advised by the MSDC Community Teams solicitor – details provided by the Clerk and the Chair. The group want to propose the Crown Inn is converted into a Community Centre. She intends to approach Crown Chicken and ask if their status is that of a factory or a Farm, which is titled in their street address. The Chair has further provided information regarding the process required to consider the building as a 'Community Asset' and he read out a letter referring to this. Basically, this means Crown Chicken could sell back the Crown Inn to the village. A decision regarding the status will be forthcoming 9th November. Mrs Hadingham offered to find out more on this by the 27th September. It was agreed that all residents of Weybread, not just those on The Street, should be advised of the Crown presentation on the 27th September. It was suggested a leaflet drop should be arranged and Mr Riley at Weybread Lodge volunteered to create a leaflet. This will be photocopied and bundles left in the Carrot Shed at The Paddocks for collection by volunteer distributors. The Community Action Group should finance the cost of this leaflet but as no funds are available the Parish Council was asked to pick up the cost. Councillors agreed to this but the cost should not exceed more than £20. A receipt for the photo-copying to the Clerk in due course please. Odour issues are again a concern. There was some improvement a couple of years ago but the situation has worsened again. Mrs Pickus (Mill Lane) has been in contact with Mr Sam Brown of the Environmental Agency. The Clerk was asked to make contact with Mr Brown and invite him or a colleague to the 27th September presentation meeting. Noise issues – again it was thought that the Environmental Agency might be able to advise on this. Traffic issues were also expressed as a concern ie speeding (already receiving Parish Council attention), greater volume of HGV traffic, damage to roadways and drain systems and safety of residents in King Street. It was stated that the B1116 is not a Lorry Route; this has been reviewed in the past. The Clerk will take up this up again with Sandra Gage, who is responsible for all transport matters at Suffolk County Council. The Clerk will also refer the Highways issues to Josh White, Area Engineer at SCC Highways Dept. A resident confirmed an extra shift on Saturday's was now being worked therefore additional traffic had already been noted. The Clerk passed information regarding VAS and Community Speed Watch to Mr Hutchinson – for information and discussion at a later meeting In conclusion: Mrs Hadingham will approach Dr Dan Poulter and Philip Isbell, Corporate Manager (Development Management MSDC Planning) and the Community Assets team The Clerk will contact – Sam Brown of the Environment Agency, Sandra Gage, Josh White and Guy McGregor of Suffolk County Council. All these people will be asked to attend the 27th September meeting. Mrs Blair will contact Crown Chicken regarding additional meetings and times. *****.

Mr Hutchinson took this opportunity to inform all present of a Musical Evening event in aid of St Andrews Church on 15 October commencing 7pm. Contact him for tickets – £10 each. At 9.25pm with no further issues to discuss and the exodus of most of the public, the Parish Council meeting was resumed. 7. Financial Report: a) Opening balances at Banks: HSBC Community Account = £4,050.71* Barclays Saver Account = £3,987.93 + b) note expenditure against budget – see Spreadsheet

c) note expenditure this period and draw cheques to the value £ 729.73 Proposed: Mr C Jordan Seconded: Mrs S Hardy *This total includes the 2nd instalment of the 2016/2017 Precept. +The Clerk asked Councillors permission to move the Barclay Saver amount into the HSBC Community Account. All agreed this would be a sensible thing to do. At this point Mr Gibbs proposed the Clerk be awarded a bonus for the many hours worked in excess of her paid 4

hours per week during the very demanding months of June through to current date. He proposed a bonus of £250 which was agreed and approved by all. The Clerk thanked Councillors for their generosity and understanding. 8. Councillor Vacancies (2): It was confirmed that no applications had been received to date. However, Mr Graham Tibbenham expressed an interest and was given a new application form. 9. Any Other Business: – Mrs Middleton commented on the yellow road markings on The Street, which had appeared some months ago but no road repairs had been completed. * – Mr Gibbs had received complaints that Mill Lane – Needham end – is in a poor state since the Shotford Bridge diversions in 2015 took traffic through Mill Lane * – Mrs Blair said Mrs Hadingham should be made aware that Dr Poulter and Mr Isbell should be at the 27th meeting at 6pm. The Clerk will inform Mrs Hadingham. – Mr Jordan asked if Highways could be requested to change the road layout at Threeways Corner. The junction is very dangerous and has been the site of many accidents – one recently between a MSDC Refuse lorry and a motorcyclist.* * The Clerk will contact Josh White on these issues. 10. Next Meeting: Tuesday 15 November 2016 commencing at 7.30pm There being no further business for discussion, the meeting was declared closed at 9.44pm

MINUTES OF THE PARISH COUNCIL MEETING HELD AT WEYBREAD VILLAGE HALL ON TUESDAY 15 NOVEMBER 2016. THE MEETING COMMENCED AT 7.30PM.

Present: Mr G Gibbs - Chair, Mrs J Blair – Vice Chair, Mrs S Middleton, Mrs R Cranney, Mrs S Hardy, Mr C Jordan and County Councillor, Mr G McGregor

7 members of the public were present

1. Apologies for Absence: Mr G Daniels and District Councillor Mrs L Hadingham

2. Approval of the Minutes of the last meeting:

The Minutes of the meeting held on 20 September 2016: were read, approved and duly signed.

3. Matters arising: Crown Chicken.

Mr Gibbs confirmed he had applied for the Crown Inn to be considered an ‘asset of community value’. He was informed that ruling only allows the activity of the ‘asset’ for the past 3 years to be considered and the history of the Crown Inn was not sufficient evidence to support the application. He was advised of two choices:

1) continue with the current application and accept the probable decline – or 2) Withdraw the application.

Mr Gibbs had received a letter confirming the advice to withdraw and to maybe try again at sometime in the future.

In anticipation of tonight’s meeting, Mrs Blair had contacted Crown Chicken to establish progress being made with their plans. Mr Thacker was not available to comment (on holiday) but his colleague, David Park, confirmed they were still working on the plans and reviewing the issues raised by the public during the open meeting on 27th September. Crown had no updated comments to make at this time.

4. Correspondence:

- Suffolk Rural Fund – Grant opportunities for Communities and Village Halls. Contact details passed to Mrs Hardy, Village Hall Committee Treasurer.

- Clerks & Councils Direct publication

- Suffolk County Council Highways Newsletter (via e.mail)

5. Chair:

Mr Gibbs read out a ‘Police Connect’ message which advised a number of burglaries in surrounding villages – none in Weybread. The message listed the nature of these burglaries and comprehensive advice on how to make homes, outbuildings, sheds etc more secure. A copy of this message will be displayed on each of the village notice boards. Further crime prevention advice can be obtained, via e.mail from www.suffolk.police.uk or by calling 101 to speak to your local Safer Neighbourhoods Team.

b) Clerk: The Clerk had nothing to report.

c) County Councillor:

- Mr McGregor stated there were early intimations on the Precept for 2017-2018 – that SCC will not increase the Council Tax.

- He said a combined mayoral authority (Devolution) may enable a shift in Adult Services care into the NHS where there were less financial budget restrictions.

- Still battling with the delivery of efficient broadband

- Good results in School inspections.

-He questioned whether MSDC could be more active in the Crown issue.

Mr Gibbs asked if Mr McGregor believes the appointment of a Mayor would be good?

Mr McGregor replied 'not necessarily'. Where would money, ie the budget, be allocated to by a Mayor? North Cambridge – South Suffolk?

d) District Councillor: Albeit absent, Mrs Hadingham had sent a Report which was read by Mr Gibbs.

- Councillors in Mid Suffolk gave their backing to proposals to deliver services from new headquarters in Endeavour House, Ipswich. The next step is to ensure services are better for residents, simpler for staff and more cost effective for tax payer.

- The Devolution Consultation results have now been collated and a summary of these has now been submitted to the Secretary of State. See www.eastangliadevo.co.uk/consultation

- Following full council meetings at both Babergh and MSDC , the appointment of Arthur Charvonia as the new Joint Chief Executive has been approved. He is a qualified barrister and has worked in Local Government for the last 11 years, the last six as Joint Strategic Director of Suffolk Coastal and Waveney District Councils. Arthur will take up his post early in the New Year.

- A campaign was launched last week to highlight the importance of people getting their recycling right. A leaflet should have been delivered to every household. This advises what can and can't be included in your recycling bin. Contamination levels have been rising as people increasingly put unsuitable items in their recycling bins. These are potentially dangerous, can have a negative impact on the environment and ultimately cost the tax payer extra money to clean up. All recycling waste collected from Suffolk households is taken to the Material Recycling Facility at Great Blakenham where it is sorted and baled before actual recycling. If the wrong items are received they have to be removed, sometimes by hand.

Some people are putting used nappies in their recycling bins and 1500 nappies are picked by hand from recycle bins every day!

e) Police issues:

Mrs Hardy – Policing Issues Rep. reported one incident of anti-social behaviour in September at the Pits.

The Parish Council Meeting was suspended at this point to allow for Public Speaking:

-Mrs Potter reported that rain water is again causing some flooding in Mill Lane. The Clerk will report this to SCC Highways.

-Mrs Pickus asked if the Public Comments forms had been collated.

Mr Gibbs confirmed that a disappointing 13 forms out of the 73 issued had been returned completed and 'Traffic' seemed to be the biggest issue

-Ms Mittuch commented at Item 3 – Matters Arising - that Crown Chicken should not see the Action Group as the enemy.

There being no further questions or comments from the public, the Parish Council meeting was resumed:

6. Planning issues:

PA Ref. 4369/16 – Proposal: Enlargement of existing 2 storey side extension - Location: Rose Cottage, Hoxne Road, Weybread. IP21 5UJ.

Mrs Hardy declared an interest.

Remaining Councillors had reviewed the proposals and Material Consideration guidelines and policies were considered. It was unanimously agreed there were no objections to this application and the Parish Council fully supported the application. The Clerk will confirm these comments to Planning Services accordingly.

7. Financial Report:

a) Opening balances at Banks:

HSBC Community Account = £3,320.98

Barclays Saver Account = £3,987.93

b) note expenditure against budget – see Spreadsheet

c) note expenditure this period and draw cheques to the value £ 829.52

Proposed: Mrs Blair Seconded: Mrs Middleton

d) 2017-2018 Budget/Precept. The Clerk had forwarded a first look budget for this period.

Consideration was given to increases in donations to the Parochial Church Council and to the Village Hall 'Repairs'. Requests from the PCC Treasurer and the Chair of the Village Hall respectively.

After brief discussions it was agreed an increase of £70 p.a. will be awarded to the PCC and an increase of £50 p.a. to the Village Hall taking donations to £450 and £400 respectively.

Mrs Middleton said an annual charge for the website domain name should be considered. It was agreed that £40 p.a. will be added to the budget for this purpose.

Following these discussions and with no other increases suggested, the final Precept application was agreed at £4,300. The Clerk will complete the application accordingly and this will be sign-off at the January meeting.

8. Councillor Vacancies (2):

Mr Gibbs commented that, for the first time in many years, The Parish Council was in the unusual situation where more applications than vacancies had been received. Each applicant had completed a personal history form which had been considered by the Parish Council but they were now being asked to give a very short presentation as to why they personally thought they were suited to serve as a Parish Councillor.

This being done, the Parish Council will meet again at an extraordinary PC meeting to make their decisions on the two applicants to be appointed. The meeting will be scheduled for two weeks time and the applicants informed of the result.

9. BT – Removal of Phone Boxes:

The Clerk advised there was a split opinion regarding existing phone boxes.

Some villages wanted to keep red phone boxes as a part of village character and to utilise these boxes as book exchanges, information centres etc.

Other villages wanted the modern type phone boxes removed.

Some individuals see the removal of the phone boxes as a lack of 'duty of care' by BT – not everyone has a mobile phone and what if a phone is needed in an emergency?

Regardless of opinion virtually all BT boxes are out of action and do not have a working phone inside them!

This item has been added to the Agenda to allow residents to have their final say on the future of the BT phone box in The Street, Please contact the Clerk on this matter – before the end of November

10. Any Other Business:

-Mrs Blair pointed out that in the recent SCC Highways Newsletter priority given to rural roads was way down the list.

- Mrs Hardy wanted to remind everybody of the Village Christmas Party Sat 3rd December. Tickets available from Middleton Farm Nurseries, Alison Jordan (588313); Michael Taylor (853889). Tickets cost £5 in advance, £6 on the door and Children go Free.

11. Next Meeting: Tuesday 17 JANUARY 2017 commencing at 7.30pm

There being no further business for discussion, the meeting was declared closed at 9.20pm