

WEYBREAD PARISH COUNCIL MINUTES

TUESDAY 21 JANUARY 2020 THE MEETING

COMMENCED AT 7.30PM

Present: Mr G Gibbs- Chair, Mrs J Blair – Vice Chair, Mrs R Cranney, Mrs S Middleton, Mr C Jordan, Mrs S Hardy, Mrs A Pickess, Mr G Tibbenham.

Mrs L Hadingham – District Councillor; Mr G McGregor County Councillor (arrived 7.35 pm) and seven members of the public

1. Apologies: There were no apologies to report.

2. Approval of the Minutes of the 19 November 2019 meeting: The minutes had been read, were approved and duly signed.

3. Matters arising from the Minutes:

- Item 3 New Dog Waste Bin. Mrs Pickess had pursued the possibility of obtaining a Dog Waste Bin from MSDC on her Caravan site but MSDC had confirmed this was the responsibility of the Parish Council. Therefore, it was agreed there would be no further action on this subject at this time.

- Item 3 Dog Fouling signs. Signage passed to the resident concerned for him to display where he thought appropriate.

- Item 3. The Footpath off The Street, adjacent to Ablett Close. The Clerk had made contact with the resident of Poppy Farm who was thought to be responsible for the impassable section of the footpath. However, this was misdirected information, and the letter was passed to the rightful neighbour at The Farm House. It was confirmed the footpath is now cleared and passable.

4. Correspondence:

- Plug-in-and-Go – offer to install electric vehicle charger points in villages. No Action.

- Suffolk Neighbourhood Watch request for donation. Consider in the future.

- Affinity Trust. Advertising for Support Workers for people with learning difficulties.

- Firework Displays for VE Day Celebrations – 8th – 10th May.

- Clerk's & Councils Direct.

- email request from a resident to change position of Public Speaking session – See Public Speaking

5. Reports:

a) The Chair:

- New Community Transport Journey starting each Wednesday from 5th February – an 8-seater bus with wheelchair access. Poster/flyer available. Mrs Middleton will put a copy on the website.

- Nextdoor – local internet service

- Stolen Salt Bin – See Mrs Hardy's Police report.

b) Clerk: Nothing to report

c) County Councillor:

- Confirmed new Bus Service as mentioned above
- Children's Centres in Eye and Stradbroke are under review – PC should support the good done there.
- Services. Norfolk has a better service than Suffolk now; Children and Vulnerable People services are good; Fire and Rescue services are good; -School Transport- a difficult service to manage. Policies are under review.
- Hoxne Ward. Will continue to battle away for resources.

Mr McGregor left the meeting at 7.55pm for other commitments.

d) District Councillor: Mrs Hadingham reported on the following –

- Plans for a £600,000 visitor centre/cafe at Needham Lake have been approved and a local operator selected to run it.
- Councils to consider move to clamp down on Council Tax fraud. Penalties may be introduced in Babergh and Mid Suffolk to tackle council tax fraud alongside new protocol to help those in genuine need.
- Mid Suffolk Councillors consider budget for 2020/2021, including a 1.66% increase in its share of council tax, adding £2.76 a year to the bill of a Band D property.
- A reserve of £500,000 is set aside for 2020/2021 to tackle climate change.
- She also mentioned that the Crown/Cranswick application will be updated and submitted in 2 weeks' time – it was thought that 80 dwellings will be included.

Mrs Hadingham's full report is available through the Clerk. Mrs Hadingham left the meeting at 8,10pm for other commitments.

e) Police: Mrs Hardy reported-

- the on-line Crime Map showed an incidence of anti-social behaviour on or near Dales Road in November '19 – no further details available.
- A Salt Bin at the junction of Wingfield Road/Hoxne Road was removed on the night of 16 December and morning of 17 December. The theft was reported to the Police on the 17th and a Crime Number was issued. The Crime Management Unit did not hold out much hope that the bin would be recovered. No further enquiries would be made, and the investigation would be closed.
- Community Speedwatch - New charger/battery available but due to adverse weather conditions - the rules ask that sessions are not undertaken during very wet and/or icy conditions - and the holiday period it has not been possible to organise any Speedwatch sessions in the village. The team will conduct sessions again when weather conditions are more conducive to the rules.

The Parish Council meeting was suspended to allow general comments from the public.

Mr Ffitch confirmed he was the resident mentioned in Item 4 – Correspondence and said he thought the public speaking time during the meeting should change. He thought two months is too long to wait for subject updates. He suggested the public speaking session be moved to the end of the meeting to give members of the public the opportunity to discuss items on the agenda. It had been explained to Mr Ffitch that a Parish Council meeting was to discuss Parish Council business not a forum for general discussion. The Agenda was posted on village Notice Boards 5 days prior to the meeting and members of the public had ample time to pose questions on any agenda item via a Councillor prior to the meeting.

There being no further comments from the public, the meeting was re-opened.

6. Planning issues: Planning Application Ref. DC/19/05693 – Creation of a dropped kerb to form vehicular access and hard standing at 11, Post Office Cottages, The Street, Weybread.

After brief discussions it was unanimously agreed there were no objections to the application. The clerk will advise MSDC Planning Service accordingly.

7. Finance Report:

- a) Balance at HSBC Bank – Community Account = £6,415.75
- b) to note expenditure against budget = See updated S/sheet
- c) to note expenditure and agree to draw cheques = £ 289.53

Proposed: Mr Gibbs Seconded: Mr Jordan

d) The Clerk had drawn up a revised look at the budget and it was agreed that a Precept application for £4,700 would be submitted for the period 1 April 2020 – 31 March 2021.

Proposed by Mr Gibbs and Seconded by Mrs Blair.

8. Crown Chicken: - Mrs Blair had progressed the current status of the Crown/Cranswick planning application with Cranswick CEO, David Park. Mr Park had advised that negotiations with MSDC Planning were still ongoing. Mrs Hadingham had confirmed earlier in the meeting that a new PA submission was expected in 2 weeks.

9. Village Assets & Maintenance:

- the Church: Mr Tibbenham raised the matter to ask for support for the small team currently running the churchyard maintenance and administration. A meeting had been arranged for Tuesday 4th February when he hoped volunteers would be found to take on some of the work. Mr Gibbs apologised that he would not be available.

- Potholes: Mrs Pickess complained about the dire state of Mill Lane which has been reported to SCC Highways by the Clerk on numerous occasions. It was agreed that resident reports via the Self- Reporting website might carry more weight.

- Footpath signs: Mrs Pickess complained that there were several footpath signs missing or damaged. Mrs Pickess offered to report these to SCC.

- Bridle Way at Angles Way. SCC said the bridge over the bridle way may be repaired in six months, but this had not occurred in other locations. It was agreed that Mrs Cranney, as a past user, would write to SCC and the subject would stay under close watch for the next six months. The Clerk to put on the diary for July.

Additionally, Mr Gibbs raised the subject of the overflowing pond at Clarks Hill – this could be dangerous in icy weather. Mr Tibbenham will attend to this.

10. Councillor Vacancy: An application and CV had been received from Mr Mike Nott. This had been copied to Councillors for their consideration and it was unanimously agreed that Mr Nott should be appointed to the vacant post. Mr Nott who was present, was congratulated on his new role and asked to join councilors.

11. Weybread Recreational Charities: Mr Gibbs confirmed he will complete the Return by the end of the month.

12. Tree Warden Report: Mrs Mittuch advised she is conducting an experiment on 'leaf curl' in the hope of finding a resolve.

13. Next Meeting: 17 March 2020 commencing 7.30pm.

There being no further items on the agenda for discussion, the meeting was declared closed at 9.00 pm.

Signed.....Date.....

NO MARCH MEETING DUE TO COVID 19

on TUESDAY 19 May 2020. The meeting commenced at 7.35pm

1.Election of Chair:

Mrs Blair Nominated Mr Gibbs to remain as Chair.

This was proposed by Mrs Cranney and seconded by Mrs Hardy. The motion was carried unanimously.

2. Acceptance of Office of Chair:

Mr Gibbs thanked all for their vote of confidence and agreed to remain as Chair.

3.Election of Vice Chair:

The Chair advised that Mrs Blair wanted to stand down from her role as Vice Chair therefore, asked for nominations for this role. Mrs Blair Nominated Mr Nott but he declined as he felt his workload was too great this year. Mrs Hardy nominated Mr Tibbenham but he also declined. Mr Nott nominated Mrs Hardy. Mrs Hardy accepted the role; this was proposed by Mrs Blair and seconded by Mrs Pickess. The motion was carried unanimously.

4.Apologies for Absence: District Councillor - Mrs Hadingham

5.Approve the Minutes of the electronic meeting held on 17 March'20:

Mr Gibbs asked if the Minutes of the 17th of March were a true interpretation of the virtual meeting. All agreed and the Minutes will be signed accordingly.

6.Matters Arising from the Minutes:

The Bank Mandate was mentioned, and the Clerk said she had this in hand but would need to obtain some personal details from Mrs Pickess and Mr Nott before she could present an updated Mandate to the Bank. This will be actioned as soon as possible.

7.Correspondence:

- A complaint regarding the Parish Council's stance on the Crown PA had been forwarded by a resident. The Clerk advised the complaint should be sent by the resident direct to the Monitoring Officer at MSDC – details were provided. However, the following week the resident asked the Clerk to send his complaint to MSDC on his behalf. This was actioned immediately. No response has been received from the Monitoring Officer to date.

- A complaint regarding unmarked footpaths across farmland was received from a resident. With the helpful input from two Councillors and contact with the landowner the access has been restored and the matter resolved. The resident has been informed accordingly.

-A letter, from Lady Clare of Euston Lord Lieutenant of Suffolk, was received on the 18 May. This was a letter of thanks to Parish Councils, including Weybread, to thank Councillors for their efforts and acts of kindness during the current difficult times. Weybread PC sprang into action immediately lockdown was announced, recruiting volunteers and compiling contact /coordination information. Well done Weybread Parish Council.

8.Reports:

a) Chair.

I would like to express my grateful thanks to all my fellow Councillors who have stepped up to the plate during this Covid 19 pandemic. Caring for our vulnerable neighbours and those in need has been exemplary. I would also like to thank Sue in particular who quickly took on the lead role of Co-ordinator.

b) Clerk.

- Following receipt of the Tree Wardens report in January, the matter of damaged oak trees on the B1116 adjacent to Water Lane was taken up, in writing, with the owner of the land A.J. Hall of Metfield. The trees have subsequently been professionally pruned and the matter is resolved.

-The notice boards have been cleaned and only important public information is displayed currently. Posters and advertisements which were removed have been kept. The notice boards are in need of repair and/or maintenance and this should be considered in the Parish Councils expenditure. A third notice board may be considered for Upper Weybread.

- Further to raising the matter of Emergency Planning in January, the Parish Council should consider a formal procedure with the Village Hall Committee and key holders. Mrs Hardy said she had been the contact for the Emergency Planning group and would refresh her contacts and involvement.

- Risk Assessment. This subject is usually on the Agenda in March each year but due to Covid-19 lockdown and exceptional circumstances regarding meeting and their content this did not occur. Therefore, the Clerk asked all Councillors to consider if they think any 'Risks' – financial, legal, personal, community – should be considered. The Clerk will forward our current Risk statement for the benefit of new Councillors.

c) County Councillor; No report received

d) District Councillor; Mrs Hadingham sent a report which had been copied to all Councillors. It included information on:

- Virtual District Council meeting arrangements via Skype

- Update on business grants

- Home but Not Alone helpline and Emerging Needs Grants – being handled by MSDC staff

- Suffolk Re-Cycling Centres being reopened – online booking system only.

- Stick with It Suffolk – continue slowing the spread of coronavirus. Reminding people of the Governments rules.

A copy of this Report in full can be forwarded by email upon request.

e) Policing issues: Mrs Hardy reported Crime map

The Suffolk Constabulary website has been changed and you can no longer get access to the Crime Map. It says the page no longer exists. I presume this is because it is not being updated in the light of changed policing priorities due to the Corona virus. I do know from the website and local newspapers that there appears to have been an increase in rural crime during the lockdown. The containers at the Sailing Lake at Weybread Pits was broken into and a number of generators and other equipment stolen. The container at the Magpies Hockey Club was similarly broken into but as it only contained old hockey kit nothing was stolen but they vandalised the unit instead. There have been recent thefts from outbuildings at Laxfield so residents should be warned to keep their sheds and other outbuilding secured. Outside the parish a number of small stores and post offices, including the Mace Store in Fressingfield have been robbed at knifepoint. A man from Eye has now been arrested in connection with this and robberies in Hoxne and Diss.

The Suffolk Police Wildlife and Rural Crime Team are also making the public aware of deer being shot in the Halesworth area, that we fall within. A muntjac doe and fawn was found shot in a field in Laxfield. Also, a cat was shot in Redlingfield near Eye (not Weybread as first reported) and a couple of weeks ago there was one shot at Bressingham. Please be vigilant and report anything suspicious. I reported previously that back in September there was a man-hunt in the Upper Weybread area following a ram-raid on a store in Debenham by three men and the getaway car and van containing a stolen cash machine were left in the adjacent parish of Syleham. One man was arrested there and the other two were pursued into our parish. The man arrested at the scene, a 30-year-old from Essex, has subsequently been imprisoned but to date the other two men have not been apprehended.

Speedwatch As you will be aware, I was waiting for the weather to improve to ensure that Speedwatch sessions could be safely carried out again. However, although conditions did improve in the spring the changing situation with the Coronavirus has meant that the resumption of Speedwatch sessions in the village has had to be put on hold for the time being.

Policing issues The Police have issued warnings about a recent phishing email scam which preys on people's fears about the Coronavirus. These emails try to sell face masks or claim that money is owed for such a purchase. Once opened they install malware to acquire sensitive details such as bank account log-ins. Anyone who is the victim of a

fraud or a scam is advised to report it via 101 or the national Police Action Fraud Line on 0300 123 2040 or online at their website <https://www.actionfraud.police.uk/>.

Public Speaking:

Members of the public were invited to join this Teleconference meeting on both the Agendas posted on Notice Boards in the village and on the website. However, nobody chose to join the Parish Council Meeting at the beginning, but the Chair suspended the PC meeting for a few minutes to give members of the public the opportunity to dial in at this point. There was no response therefore the PC meeting was resumed.

9. Planning issues: There were no new Planning issues for discussion.

10. Finance Report.

a) Review Internal Audit – A Balance Sheet for the year end 1 April 2019 to 31 March 2020 /Summary of Accounts for the same period/Internal Auditors Certificate/ Exemption Certificate.

Copies of all these documents had been sent to Councillors for their perusal and comment. There were no adverse comments therefore, they were duly adopted. This was proposed by Mr Nott and seconded by Mr Tibbenham. The relevant documents will be circulated for signature.

b) Balance at Bank

HSBC Community Account = £ 8,097.14 This total includes the 1st instalment of the Precept.

c) To note expenditure against budget - See end of year Spreadsheet

d) To note expenditure and to agree to draw cheques for this period= £1,774.51

Proposed: Mrs Blair Seconded: Mr Jordan

11. Crown Chicken – The Chair reported:

Mike and I were invited to join a teleconference call on Wednesday 13th May by Vincent Pearce – planning officer. This was to discuss the Parish Council's response to the outline planning application and our list of 14 attached planning conditions before it went to final decision.

We are very pleased to announce that all but one of the conditions have been agreed subject, of course, to planning approval, including a figure of £100,000 towards a new Community Centre at the rear of the development. Condition number 12 – affordable housing to be built in Weybread will most probably not be met because of all the legal restraints and the assumption that occupants of affordable housing properties are more reliant on public transport. In addition, the planning officer is recommending that the layout of the B1 industrial units is altered to further protect the existing adjacent houses. He proposes that two of the units nearest the boundary are moved, one to join the opposite four and the other to be sited next to the top corner of the Crown pub building's perimeter. I believe that we have managed, against the odds, to do our best to achieve the most positive outcome for our Parish. One that the majority have asked for on two separate occasions. It has been said that if this development goes ahead, it will be an example across Suffolk, that other rural parishes will be very interested in. We now await the decision.

Mrs Hardy asked if there was going to be a new Plan. Mr Nott confirmed he had already circulated a copy of the new Plan. Mr Tibbenham thanked the Chair and Mr Nott for all the work they have put in. He also asked about CIL monies. The Chair advised there will not be any. Mr Nott said the matter was still uncertain and the Chair agreed there were still hurdles to be overcome. Mr Tibbenham said Mrs Hadingham's comments seemed to be hopeful.

Mrs Blair asked if there had been any discussions regarding Rights of Way. Mr Gibbs confirmed there had not.

12. Risk Assessment: Subject covered in the Clerk's Report.

13. Tree Wardens Report: No report received.

14. Next Meeting: Tuesday 21 July 2020.

There being no further business for discussion, the meeting was declared closed at

8.42 pm.

Signed.....Date.....

MINUTES OF A TELE-CONFERENCE PARISH COUNCIL MEETING held on Tuesday 15 September 2020

Present: Mr Gibbs – Chair, Mrs Hardy – Vice Chair, Mrs Blair, Mrs Cranney, Mr Nott, Mr Jordan, Mrs Middleton, Mrs Pickess, Mr Tibbenham

1. Apologies for Absence: Mrs Hadingham-District Councillor.

2. Approve the Minutes of the meeting held on 21 July 2020: The Minutes had been read and all agreed they were a true interpretation of the meeting held on 21 July'20. They were signed after the meeting.

3. Matters Arising from the Minutes:

-Item 12/Clerk's Report May meeting- Risk Assessment. The Clerk had reworded the document and, after a minor typo is corrected, will send this to all Councillors. This version will be held in place until the subject needs reviewing before the financial year end; the January meeting was suggested. The Clerk reminded all that Risk Assessment must be reviewed as an audit requirement in the Annual Return.

Item 5(b) The Clerk confirmed there had been some progress made toward filling the Allotment vacancy.

Item 5(a) Clerk Vacancy. The Chair confirmed the post had been advertised in numerous areas but to date only one application had been received. Recruitment ongoing.

Item 5(e) Speedwatch. Mrs Middleton said we have to give prospective volunteers more information regarding the commitment to Speedwatch. Mrs Hardy said she has neither the time nor the experience to estimate the time involved. Someone needs to take this over. Mr Gibbs says an estimate of people x time per month = 2 hours per month per person? Mr Nott offered to write a piece for the Six Sense and website to encourage volunteers. Mrs Pickess said if Speedwatch is not going to work can Weybread have a flashing sign of some sort. Mr Gibbs recalled that the cost was prohibitive, and Mrs Hardy said if one is 'borrowed' from SCC Highways, signs are only available periodically.

Item 3/Footpath issues and Mrs Cranney's letter to R of W. The Clerk had suggested footpath coordinator; Mrs Pickess volunteered to take on this role.

4. Correspondence:

– In line with Mr Nott's request, the Clerk confirmed 'Thank you' correspondence had been received to date from the CAB, EAAA and Weybread PCC. The Clerk mentioned that as acknowledgement of receipt of donations was an audit requirement, letters of thanks had not previously been mentioned in Item 4 but the Clerk will ensure the new Clerk includes this task in future.

– Heart Charity. Offering grants for defibrillators cabinets. Councillors asked for a copy of the email which the Clerk will forward.

– Clerks & Councils Direct publication.

5. Reports:

a) Chair –Nothing to report. b) Clerk – Nothing to report

c) County Councillor – No report. d) District Councillor – Mrs Hadingham's report had been forward to Councillors in advance of the meeting. Items on her report included:

– Council homes for Eye get go-ahead. A former care home had planning permission granted for 16 affordable homes to be built on the site.

-New leisure facilities for Stradbroke. MSDC's plan to upgrade leisure facilities in the district is now complete with a £200k refurbishment investment by MSDC at Stradbroke Pool and Fitness Centre.

-Business innovation to be celebrated at new awards event. Forward thinking businesses, large and small, are being invited to enter the inaugural Innovation Awards 2020 being run by Babergh & Mid Suffolk District Councils. Many categories are being considered.

-Mid Suffolk communities to benefit from £227,000 funding boost. Housing growth (CIL) in Mid Suffolk will fund a range of local projects, including – railway station improvements, electrical vehicle charging points and new community facilities – including £34k to fund the conversion of The Granary in Wingfield for use as a children's nursery. Additional funds, totaling £25k for this project have been pledged by the council and Wingfield Barns.

A copy of Mrs Hadingham's report can be forwarded by email upon request to the Clerk.

e) Policing issues: Mrs Hardy reported as follows Crime map

On the Suffolk Constabulary Crime Map there were 2 crimes that come under the category of violence and sexual offences in Friars Meadow in June, but nothing reported in July. There was no data available for June on the Stop and Search Map but nothing in our area in July.

Speedwatch Following the last meeting I contacted Sgt Steve Wright, the supervisor of the Community Speedwatch Team. Apparently, we were not advised about the resumption of Speedwatch as he did not have contact details for the Weybread team as he had not heard from us in 2019 and, under GDPR compliance checks, we were deleted from the database. I explained that we had not actually reformed until late in September following training for the new members and, due to problems with the radar gun we were given and the subsequent bad weather we had not had the opportunity to carry out sessions prior to lockdown. He has told me that all volunteers must sign the Annual declaration form before the team can be added back in. I emailed all the Speedwatch volunteers to find out how they feel about undertaking Speedwatch in the current circumstances. I explained that for myself, in view of my health issues and because I do not live in the village itself, I would prefer someone else to take over as Co-ordinator. As I have previously explained I only stepped in when I could not get anyone else to take over from the previous Co-ordinator. I feel I have done sufficient getting it up and running again but with my health and other commitments I would prefer to step aside now. To date I have only heard back from two volunteers. Annie has said she would take over as Coordinator if no one else comes forward. Until the Scheme is back up and running, I have asked Sgt Wright if there anything else that can be done to assist with our speeding issues. He has said he will make the Safer Neighbourhood Team, who are responsible for speed enforcement aware but warns that they are very much in demand for a multitude of things, so speed enforcement only happens when their time permits, and it is prioritised. He says we could also discuss the matter with our Suffolk County Councillor as they are responsible for highways and could look at road design and other solutions to help to force the traffic to slow down.

Additional reports and comments:

-Mrs Middleton referred to the road resurfacing between King Street and Mill Lane. – She asked if this work is still to be undertaken. The Clerk will progress this.

-Mrs Middleton commented that road signs are obscured by hedges between Fonnereau House and Middleton Farm Nurseries. Mr Tibbenham said that he was responsible for hedge cutting but was not prepared to go out with loppers to cut round road signs. Mrs Blair volunteered to take on this task.

-Mrs Middleton asked if a Zoom meeting could be tried for the next meeting. All willing to try and Mr Gibbs said he would set up a trial meeting.

Public Speaking – The Tele-conference PC meeting was suspended at this point (8.30pm) to allow for members of the public to dial in and make comments. After a few minutes and asking if there were any public present, it was apparent that nobody had joined the meeting therefore the PC meeting was resumed.

6. Planning issues: No new planning issues.

7. Finance report:

1. Balance at Bank:

Community Account = £6,184.04

b) to note expenditure to date, See updated spreadsheet

c) to approve expenditure for this period = £ 903.16

See Payment Schedule

Proposed: Mrs Blair Seconded: Mr Jordan

8.Crown Chicken – No information has been received recently. It was commented that work had been ongoing on the Weybread site. Mrs Blair suggested contact is made with David Park, CEO of Cranswick and MSDC. She declared an interest therefore Mr Gibbs offered to contact Mr Park requesting an update on progress of the OPA. Mr Nott suggested contact be made with Vincent Pearce (Planning) and Lavinia Hadingham and that he would undertake this task.

9.Weybread Recreational Charities – Nothing to report.

10. Tree Warden’s Report – No report received.

11. Next Meeting: Tuesday 17 November 2020 commencing 7.30 pm.

There being no further matters for discussion, the meeting was declared closed at 8.47pm

Signed.....Date.....

Minutes of the Parish Council meeting held on 17 November 2020 over Zoom

Attendees

From the Council

Mr G Gibbs (Chair)

Mr M Notts

Mrs R Cranney

Mr G Tibbenham

Mr C Jordan

Mrs S Middleton

Mrs J Blair

Mrs S Hardy

Mrs A Pickess

Mr G McGregor (County Councillor)

Mrs L Hadingham (District Councillor)

Alistair Besly [Clerk]

From the Public None

Apologies None

Declaration of Interest None

Minutes of the last meeting on 15 September 2020 were approved to be signed.

Notes and Actions

1 Chair's Report

Mr Gibbs reported that the Church alarm had been sounding but that it was being dealt with

2 County Councillors Report

Mr McGregor's report to be circulated. He highlighted that county councils' budgets were suffering throughout the country and that in Suffolk the increase will be at least 2%, which is to be used exclusively for Adult Social Care Expenditure.

3 District Councillors Report

Mrs Hadingham's report to be circulated. She highlighted that there was locality funding available that could be used towards a defibrillator.

4 Planning

The only planning application was DC/20/04578 – Laurel House, Mill Lane, Weybread, Diss Suffolk IP21 5RR which had been approved by Councillors over email.

5 Clerks Report

The Clerk reported that the handover was going well and that he has subscribed to Zoom for council meetings, the cost to be shared with Little Glemham.

6 Finance Report

Bank Balance is £7,318.16 with expected payments remaining this year of £1,216.

Budget the Budget was reviewed and the following agreed: £350 should be added for the cost of a new notice board in Upper Weybread. £45 should be spent in the current year for a filing cabinet in the village hall for Parish records. It was agreed the Clerk would source this.

£15.66 reclaimable VAT should be added to the income for 2021/22 No one knew what the additional miscellaneous income in the 20/21 budget represented.

The Budget will have a final review with agreement at the January meeting.

Precept It was agreed that the precept could be increased by £300. To be reviewed and finally agreed at the January meeting. Clerk to update budget with agreed changes.

Audit Processes and procedures will need to be reviewed and approved at the January meeting.

Clerk will prepare the appropriate documents for review and approval ahead of the next meeting.

Meetings Meeting schedule was agreed as 3rd Tuesday every other month commencing January. The Clerk will prepare a post for the website.

Payments

The following payments schedule was agreed.

192.97 Outgoing Clerk's final salary

215.06 New Clerk's Pay to End November

102.00 PAYE £48.40 Out Going Clerk + £53.60 Incoming Clerk.

110.00 Rent for Allotments A Tibbenham & Son

71.94 Clerks Expenses – Zoom subscription at 50%

Clerk will prepare the payments for signature.

Bank Mandate

Current bank mandate requires 2 signatures from the following: Mr G Gibbs, Mrs R Cranney, Mr G Tibbenham, Mr C Jordan, Mrs S Middleton, Mrs J Blair, Mrs S Hardy.

It was agreed that the Clerk should be added to the mandate and set up internet banking.

Payments would not be capable of being made over internet banking unless other signatories had access. It was agreed that the statements address would be the Clerk's home address.

Clerk to prepare documents for signature.

7 Policing report

Mrs Hardy reported that there was nothing on the September crime map.

Parishioners should report suspicious aircraft landing or dropping packages associated with smuggling.

There have been a high level of complaints and enquiries being made to Suffolk Trading Standards about whether certain businesses across Suffolk should be.

8 Tree Wardens Report Sally Mittuch

There was no report from the Tree Warden. Mr Gibbs offered to follow up.

Mr Gibbs to contact the Tree Warden.

9 Weybread Recreational Charities

Mr Gibbs outlined what Weybread Recreational Charities was and how funds can be used. Current trustees are: Graham Gibbs, Sandra Middleton, Susan Hardy, Rachel Cranney, Cedric Jordan, Graham Tibbenham and Janet Blair. Mr Gibbs reported that Nationwide are closing all such Bank accounts on 19 February 2021 so a new account will have to be opened.

10 Allotment Vacancy

Mr Gibbs reported that the vacant plot 5 furthest from One Eyed Lane had been taken up by Mr & Mrs Soudain with no rent payable for the first year as the plot is so badly overgrown. Also, that Finn Pathologists have agreed to cut back the overgrown hedge to the south of the allotments. It was reported that Messrs. Durant and Harper occupy plots 4 and 2 respectively but it was not clear which plots Messrs. Simmonds and Graham occupy. These will need to be identified in order to create the necessary tenancy agreements. Mr Tibbenham highlighted that there should also be a tenancy agreement between the council and the landowner. To be investigated once paper records are available to be reviewed. Councillors to advise the Clerk of the occupancy of plots 1 and 3.

Clerk to prepare tenancy agreements for allotments and landowner if none found in the records.

11 Speedwatch

It was noted that Mrs Hardy has all the equipment and will pass it on to Mrs Pickess.

12 Footpath

Mrs Pickess reported there were no more reports of issues.

13 Crown Chicken Update

There is a delay in the preparation of the final Section 106 agreement, for signing, (prior to permission being granted) due to 1. A wrongly drawn garden boundary and whether this materially affects the application (even though the land is still within Cranswick ownership) and 2. An agreement regarding additional monies for affordable

housing should the scheme's viability be greater than envisaged at the time of the permission being granted. It was reported that the site was currently being marketed in 2 parts There would be no CIL payments.

Some land at the back of the site is being gifted to the District Council for the Parish to create a community area.

£100k had been negotiated as a payment from the developers for which the Parish Council will have five years from the full planning permission to spend the money on either a new Community Centre or the upgrading of our existing village hall.

14 Road Resurfacing between King Street and Mill Lane – Update It was noted that the resurfacing had not gone ahead and that it was unlikely to happen now until better conditions in the spring.

15 Road signs Obscured. between Fonnereau House and Middleton Farm Nurseries. Mrs Blair confirmed she had cleared the growth obscuring the road sign.

16 New Residents: Welcome and Introduction to Weybread. Ideas and development.

Mr Nott circulated an outline of information that could be given to new residents. It was agreed that this was a good idea and Mr Nott will create a mock-up of what it might look like for approval. It was agreed that once the sheet had been agreed it would go to any new residents in the last 6 months. Mr Nott to circulate a mockup.

17 Supporting People in Weybread through the pandemic

Mrs Hardy confirmed that it is her name at Fressingfield surgery but said she needs someone else to be able to step in if she is unable to help for any reason. Mr Nott offered to pick up prescriptions if needed. Mrs Hardy reported that demand was low because the parishioners have been informally supporting each other.

18 AOB

A question was raised about the Parish salt bins. Mr Gibbs confirmed that they would be put in place shortly and that there was still a good stock of salt.

The meeting closed at 21:20

Date of Next Meeting: Tuesday 19th January 2021 at 19.30